

**Minutes of the Management Committee Meeting
Held at 7.30pm on 9th September 2015
In the Annexe**

Present:

Val Jevans (VJ), John Jevans (JJ), Gail Allen (GA), Pat Wood (PW), Andy Morgan (AM),

Apologies: John Mahood (JM), Jill Clarke (JC), Andrew Hedges (KM Rep), Alan Purchase (AP), Margaret Pearse now away until March 2016

Apologies were received from the Parish Council as they were unable to send a representative on this occasion.

The Minutes of the last Meeting were approved by the Committee. The Minutes were signed by the Chairman.

There were no Matters Arising from the Minutes which were not being dealt with further on in the meeting:

Chairman's Report:

Coin Meter change: AM now has had a new meter from Nick Tee which takes £1 or £2 coins and will connect it as soon as possible. It was suggested that it should be set at 20p per unit. **Action: AM**

Portable Appliance Testing: now due to be done in the next day or so. **Action: AM**

Old Pavilion Repair: AM will effect the repair and carry out the work with his Son, Gareth. **Action: AM**

Isolators / Bracket – Ladies Toilets. All of the cisterns in the Ladies Toilets have isolators.

Goal Mouths: Need re-turfing but with matches about to start this work cannot be done now. Problem was that KM matches went on longer than usual. JJ queried the possibility of using a specialised turfguard to prevent wear. MVH to let KM know that play must stop at the end of May to enable the turf to have sufficient time to establish.

4 x 4 Truck. This was delivered by Colin Moss of Waterside Garage and has been in use over the last few weeks with the gang mowers. A water leak was discovered (which had not been obvious to the garage inspection or by GA and it would appear that the vehicle may have been kept in a barn). Geoff Allen took many hours to identify the leak which has, hopefully now been resolved.

Geoff has compiled a check list for the Gang Mowers and Towing Truck. It would be good to have a volunteer who would be responsible for dealing with this to ensure the truck and gang mowers are maintained properly. We cannot expect Jonathan Hawtin to do this work in addition to the grass cutting. South Hams Car Spares will take the old vehicle but this needs to be confirmed once the vehicle log book has been received. The old vehicle needs to be removed from the site as soon as possible. KM have been asked for the document but so far not received.

Treasurer's Report: (JJ acting on behalf of AP)

GA had queried the amount of £60 outstanding for K & K. AP is dealing. **Action: AP**

GA paid £124.50 into MVH account Tuesday 8th. This represented £32 of Gas Meter receipts, £52.50 of Electricity Meter receipts and £40 being an amount of money found in the Hall on Fete Day but for which no claimants have come forward despite advertising.

PW and MP held a successful Bingo Evening in August making £562.70.

Secretary's Report:

Outside Noticeboard. The Noticeboard has been amended and a waterproof poster inserted into the display frame.

Tennis Court Notice. The new sign with up to date contact details is now installed.

Following the July meeting, GA followed up Mark Rossiter's offer to weed-kill the 3 sides of the tennis courts. He would like also to remove the bank – which should make mowing easier and prevent balls being lost in the undergrowth. As he had family commitments and harvest to deal with, he could not undertake this work until Spring 2016 (when the ground is firm). He has kindly offered to do this for us.

Metal Grid outside Hall Fire Escape Doors. Richard Clarkson of Malborough Forge has made and installed the new grids outside the Main Hall Fire Escape Door onto the Car Park. These have proved to be very successful.

Hall Roof. The Sumps and Gratings under the new downpipes still need to be sorted. John Mahood's builder has said that he would be prepared to have a look for us. Tony Lyle has suggested that we should take this advice. **Action: GA**

Coconut Shy. As a result of lending our coconut shy out to a family in Loddiswell, we have received a donation of £20 for Hall funds.

Conifer removal. The long-awaited removal of the old conifers adjoining Collaton Road will be done on the 1st and 2nd October by Andrew Marsh and his team. He will cut the trunks into 4' lengths to make collection easier. GA to advertise in the Gazette, Messenger and Malborough in Touch that this wood can be collected. The spoil will be taken over to the bonfire site for burning. Jonathan Hawtin has been advised that this is happening so that he can help with the burning process if necessary. Geoff Allen has offered to help.

Play Area: At last meeting GA was asked to liaise with Dave Gibson regarding the inappropriate use of the play area by Pete Sheridan. Following a request by Ann Kendall and JJ he has not made any further appearances, so no further action is needed at this time.

MVH and PC Project Brainstorm. JJ and GA had a meeting with Debbie Ede and John Yeoman to look at what projects MVH have on the list and what the village of Malborough had identified as a need in response to the Neighbourhood Plan questionnaire. Any funding application for projects would be greatly aided if there is documentary evidence to show there is a need.

The main items which came under discussion were:

- **Dog Walking Area.** The Committee decided that a favoured option within MVH land would be to fence off the bottom of the Wood from the corner of Cumber across to the Cycle Track. This would mean that Cumber Residents could access the Cycle Track without passing across our Playing Fields. A dog bin could be placed at each end? AM suggested that perhaps the walk could be surfaced with planings? A suggestion of creating a fenced walk from the Cumber Entrance to the end of the Tennis Courts was felt to be more difficult in terms of maintenance of the fields and also the walk. Funding would need to be applied for / fundraised. **(NB: GA has asked Tony Lyle for his views as Wood Rep).** Whilst the Committee was discussing the subject of dog walking, GA informed the meeting that she had reported Irena Clarke and also Christine (?) (owning a Rottweiler) who are both Cumber residents to the Dog Warden at SHDC. This information has also been passed onto the Locality Environmental Officer who is mobile in our area. Both of these ladies have been photographed with their dogs on the field and going into or out of the Wood. The Rottweiler is subject to a Dog Control Order and should be muzzled. **(Post meeting note – SHDC have advised that anyone seeing this dog in public without a muzzle should inform the Police by calling 101).**
- **Gym Trail Equipment.** The Parish Council are quite keen to provide some Gym Trail equipment (such as can be found outside Kingsbridge Library) for the Village. Suggestions for siting this equipment on MVH land is along the tree side of the slip road or perhaps on the grass in front of the recycle bins.
- **Additional Car Parking.** The turfguard area could be extended but we would need mark where the area finishes. Traffic cones would be better than the current posts and chains and would be easier to put out. Hirers and Football Clubs need to ensure that they do park properly when holding events / matches and, if the overflow area is being used, to make sure that the spaces are used efficiently. In addition GA had noticed that the disabled spaces in the VH car park were often used by people who were clearly not disabled. Notices need to be displayed on the wall of the Hall that only Blue Badge Holders may park in these spaces. **Action: GA**
- **Heating System.** In order to gain an assessment of our Hall and possible heating options, Devon Community Council have advised that we communicate with DARE (who specialise in providing expert, impartial advice and support regarding energy efficiency and renewable energy for community buildings such as village halls. We have been advised that a professional review would be necessary before any funding could be granted. DCC have also approached South Devon College as they have undertaken recent projects on community buildings. **Action GA**

Facilities:

Geoff Allen has completed the following since the last meeting:

- Purchased and fitted new Lamp in Gents Toilets
- Fitted new fluorescent tubes - Ladies Toilets and Annexe
- Arranged for eyelets in Bingo Banner - by McKillop & Co - foc
- Erected and removed Bingo Banner
- Erected new Sign on Tennis Courts
- Adjusted Hall window mechanism to ensure closing
- Purchased additional Keys, Brass Tags and Rings for Tennis Court lock and engraved them
- Exchanged towing gear old truck to new truck to suit gang mowers
- Ordered 2 x Fuel Cans for new Petrol Truck
- Resolved water leak in 4 x 4 Truck which involved several days' work
- Emptied Gas & Elec meters ready for banking

Sports:

Patrick Parfitt has now finished his tennis sessions. Hopefully he will be back in 2016. JJ has written to Loddiswell PC in support of renovation of their old courts as per a request by Patrick Parfitt.

There is Bubble Football on the Football Field on 11th Sept. Spectators are welcome.

The goal posts have been painted by KM.

AM to adjust gang mowers when necessary.

Action: AM

Booking Officer:

Quba has booked 2 more days in both October and December.

Sam Johns of Plymouth University has not paid outstanding amount despite several requests by VJ who has also contacted the Principal. She will get in touch again using a different contact.

The Hall has been booked for a birthday party at the beginning of October by a member of the Morgan family.

Re suggested dining evening, VJ is waiting to hear from The Dinner Service. AM has been in contact with Edgar at The Cottage Hotel. He is happy to help with food for an Indian evening.

Bonfire Night. Fireworks ordered and paid for. A meeting needs to be arranged with KM. GA to liaise with Andrew Hedges.

Action: GA

The evening to be in the same format as in previous years. GA to organise a schedule of tasks and circulate together with Debrief document from 2014. Suggested that Robert Rogers should be contacted re possible additional car parking in his field.

Action: PW

The area to be roped off needs to be carefully thought about and should include appropriate signage.

GA suggested that 10% of profits from the evening could be donated to Devon Air Ambulance. This was agreed. GA to contact the charity.

Action: GA

Brian Taylor

A copy of the letter from Brian Taylor was distributed to committee members prior to the meeting thus giving all a chance to give their views. It was decided that a letter should be written from AM to say that the committee is sorry he feels the way he does, however, a democratic decision had been made by the committee at their July meeting not to erect a plaque and after further discussion they stand by their decision.

Action: GA/AM

Any Other Business:

PW asked that the Dishwasher could be dealt with prior to March 2016

The meeting closed at 2100 hrs.

The next meeting is due to be held on the 14th October 2015