MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

Minutes of the Meeting
Held at 7.30pm on 8th January 2014
In the Annexe

Present: Andy Morgan (AM), Geoff Allen (DGA), Alan Purchase (AP), Val Jevans (VJ), John Jevans (JJ), Gail Allen (GA), Margaret Pearse (MP), Tony Lyle (TL), Jill Clarke (JC)
John Yeoman attended the meeting as the Parish Council Representative

Apologies: Pat Wood (PW), Vicky Crow (VC)

The Minutes of the last Meeting were approved by the Committee and signed by the Chairman

Matters Arising from the Minutes not dealt with in various Reports
MAD Kids and Zumba. DGA noted that no agreement could be reached regarding MAD rehearsals and Zumba sessions. As there are often 30 attendees at Zumba it was felt that we should try yet again to reach some sort of compromise. JC and VJ to discuss the situation with the Zumba tutor. **Action: JC / VJ**

Tennis Court Banners. Clarification was sort regarding the Tennis Court banners. It was proposed to have a banner advertising the Tennis Courts when the weather improves and maybe on the corner of Townsend Cross. Decision to be made at a Spring meeting. Pamphlets, adverts etc to go to Campsites, Local Hotels etc.

Chairman's Report:
Grass Cutting
AM had been unable to cut the grass as he had not been available when the weather was fine. He will need to borrow the mower from Paul Rogers again to be able to cut all areas which he will do when he has a spare day and fine weather. AM also needed to look at the truck to pull the gang-mower as there was a problem with starting. TL offered his services for grass cutting as he may be able to do it when AM is unavailable. **Action: AM**
JY brought to the Committee's attention the fact that there was a possibility that the TAP Fund may be able to help with a contribution towards the purchase of a Mower. With a total cost of c. £5000 the Football Club could apply for £2,500 with contributions from the Football Club (£1000), Village Hall (£250), Parish Council (£250) and perhaps Councillors' contributions of £1000. The application needed to be in by Friday 10th. The mower would be kept in the container with the roller being put into a secure barn over the Winter.
The Committee agreed that this application should be made. GA to look at Fields in Trust Funding, AP to look at Football Association funding. **Action: GA / AP**

PA System
Nick Tee (NT) is in the process of ordering equipment which will be fitted after the MAD Pantomime in January and when AM and NT are available – probably February / March. NT does not think that there will be much increase in costs. **Action: AM**

Bonfire Pig Sponsorship - AM following this up **Action: AM**
Play Area – Pavilion Path and Drainage -It has been too wet to undertake this work. **Action: AM**

AM had been approached by Malborough School to ask if they could take parties of children to study the woodland. A formal letter is being sent to confirm their plans.

The Air ambulance had recently landed on the playing field in windy conditions but, because the field was so muddy the Ambulance Service couldn't drive their vehicle across to meet it. They also couldn't get through the Playing Field entrance near to the Hall as this is kept locked.
Post meeting note: GA to get in touch with Air Ambulance Service to discuss this. Action: GA

JY will chase Devon County Council to see if they will repair the hinge of the gate leading to Salcombe Road from the Cycle Track. Despite DGA chasing this repair for the last 2 years nothing has happened.
Action: JY

Treasurer's Report: (Reports attached distributed prior to the meeting)
The Accounts are now ready for audit. It was noted that the profit for the year of £6239.79 includes the money received from Wales & West for the Gas Governor Cabinet Lease and also £2100 for Grass Protector contributions (the expenses for this was included in 2012 Accounts). However, we also had exceptional expenditure of £6000+ for the Gents Toilets.
AM to ask Nigel Martindale if he would be willing to audit the books prior to the AGM. **Action: AM**

Water Meters and Lockable Tap
Chris Tucker has ordered the necessary equipment and had hoped to install between Christmas and New Year. Unfortunately the field was so wet that he was unable to drive his van over to the Pavilion. Will do the work as soon as he can.

Invoices raised and Monies Received by Booking Clerk
AP asked that monies received from Hirers should be clearly marked as to which invoice is being paid so that he can ensure the money is allocated correctly. **Action: VJ**

Secretary's Report: (Report attached distributed prior to the meeting)

DCC Land ownership / siting of rooted Christmas Tree Update
GA had finally heard from the Agents dealing with Devon County Council land. It would appear that all documents relating to the transfer of the land at Townsend Cross have been destroyed so DCC are unable to ascertain why there is a chevron of land showing on the Land Registry records. GA has a copy of both the 1961 and 1974 Conveyance but the plans are not particularly distinct. To do a straight transfer to MVH will cost us £650 approx in Legal and Surveyor's Fees. As we have been maintaining this land for DCC all these years GA was asked to go back to the Agents to try and reach an agreement. However, the Committee felt that there was no need to spend this amount of money when it was not creating a problem for us. **Action: GA**

Wales & West Update - See the Report

Dog Control Orders Update
At the meeting with Tracey Weaver, Dog Warden on 8th January, it was pointed out that the requests from Malborough Parish Council had been ignored. She is in a position to review the various requests made by local parishes and will now be doing that. However, the subject of dog walking in Malborough Wood was again raised as a possibility but in view of the fact that we are expecting parties of school children to be visiting the Wood, it was decided that MVH & PFA could not agree to this. It is apparent that Cumber Close(SVRA) have conflicting ideas about what is and what is not allowable in terms of dog walking across MVH land. AM to discuss with the SVRA at their meeting on the 14th January. JY to confirm with Debbie Ede (Parish Clerk) that we would not be allowing dogs in Malborough Wood. **Action: JY**
Cumber have asked that they have a Dog Control Order which stipulates dogs must be on a lead.

Tennis Court Trees
See Report

Stage Curtains

GA has attempted to resolve the issue of the drooping hem on the Stage Curtains but needs further help. There is a meeting with a curtain expert (no cost to MVH) on Friday 10th to deal with the problem. JC offered her help too. **Action: GA / JC**

Online Calendar
See Report

Website Minutes
These are now being posted once they have been agreed and signed.

Cumber Close Closure – AM attending the SVRA Meeting on 14th January to explain the reason for the annual closure and to give one month's notice of that closure. **Action: AM**

Facilities: (Report attached distributed prior to the meeting)
Water Leaks
TL has investigated the current leaks and found that the underfelt is old and therefore not working effectively. It would appear that there are a number of tiles with broken corners and/or cracks so when there is extreme weather the rain is being forced into the roof. The best answer would be to completely strip and redo the roof but this would be an extremely expensive option. For the time being it was thought that the next best solution would be to replace any damaged tiles with new ones. Once the work has been done then the storeroom ceiling would need to be replaced. TL estimated a cost of £50 for Tiles plus £100 for Labour. **Action: TL**

Bottle Bank
The bin had been changed recently but the contractors did not see fit to put the excess bottles into the new bin. In addition a commercial concern (unknown) had dumped a load of bottles too.

Sports:
JJ has written to the Cricket Club advising them of the new rates for 2014 but has not, as yet, had a response from Mark Rosewarne.

Booking Officer:
Nothing to report as PW absent. However, she had asked VJ to meet with her to start the handover process. **Action: VJ**

Wood (Tony Lyle)
Soakaway – waiting for weather to improve **Action: TL**

Annexe Leak – waiting for the weather to improve **Action: TL**

Wood Maintenance- Tracey Weaver had forwarded a list of possible woodland consultants as TL had not heard from H2Environmental. TL following these up. **Action: TL**
Alan Purchase mentioned that Andy Marsh from the Football Club used to work with National Trust so he may be able to help.
Play Area Picnic Benches – TL to fit slabs under the corners of the benches to prevent them rocking.
Action: TL
TL has ordered another bench for the Wood to replace the one moved to the Wheels Park.

The paths through the Wood will be cut one way or another ***Action: AM / TL***

Chair Fund
As there is nothing confirmed in the Minutes regarding the use of Jim Beacham's legacy the Committee agreed after a vote that this money should become part of the Chair Fund.

DGA and GCA will investigate various options for Hall Chairs. It was mentioned that the Reel Cinema have folding chairs which may be worth a consideration. **Action: DGA / GCA**
GA has meeting with the Secretary of South Brent Village Hall on the 15th Jan to look at their chairs and also their funding set up.

Any Other Business:

- JY suggests it may be possible to join the Annexe Fire Doors through to the Hall Fire Doors adjoining the Car Park. This could be used as a storeroom for excess chairs and also give an entrance lobby into the Hall. It may be possible that some 106 money could be available for this.
- It is important for the community at large to understand that parishioners of Malborough are Trustees of the MVH & PFA. GA to make this known. **Action: GA**
- JY and TL are in the group putting together Malborough's Neighbourhood Plan. It is important that those interested join this group to ensure there is a good source of feedback. The Plan becomes the source of policy which has to be abided by.
- AGM: All of those members of the Committee present agreed that they would wish to stand again for the forthcoming year. GA to ensure all necessary notices go out. **Action: GA**

The meeting closed at 9.10pm

The next meeting follows the Annual General Meeting to be held on Wed 12th February at 7.30pm in the Annexe.