

**Minutes of the Management Committee Meeting  
Held at 7.30pm on 14<sup>th</sup> January 2015  
In the Annexe**

**Present:**

Andy Morgan (AM), Geoff Allen (DGA), Val Jevans (VJ), John Jevans (JJ), Gail Allen (GA), John Mahood (JM), Jill Clarke (JC), Alan Purchase (AP),

**Apologies:** Margaret Pearse (MP), Debi Kerslake (DK), Tony Lyle (TL)

**The Minutes of the last Meeting** were approved by the Committee and signed by the Chairman.

**Chairman's Report:**

Nick Tee has repaired the light bulbs in the Annexe. AM has investigated re the Kitchen Coin Meter and has found one costing £99 plus VAT for either £1 or £2 coins. DGA offered to check with the Annexe Gas coin meter supplier to see if cost could be reduced. AM confirmed that the appliances connected to the Kitchen meter include everything in the Kitchen with the exception of the Fridge and the Oven. If a Dish washers was installed, this would also be supplied through the meter. **Action: DGA**

AM has had a discussion with Paul Rogers regarding the Sit and Ride Mower. Should pitch conditions require this to be used then Jonathan should contact AM to make the necessary arrangements. GA to advise Jonathan of this fact. **Action: GA**

AM has done some of the Old Pavilion Repair but needs assistance from Gareth Morgan to complete the remainder. **Action: AM**

**Treasurer's Report**

Nigel Martindale has agreed to audit books. AP will contact him to make arrangements.

GA queried the £32 outstanding on Mr King's old invoice. The payment for this has been allocated against the newer one of £32 so there is still a balance of this amount outstanding from his latest hire.

DGA queried the Pre-School Account – dating back to June 2014. Kathy Harrod has taken over this work and has promised to let us have a cheque a.s.a.p.

DGA noted that with the exceptional items of the Grass Grid and Wayleave taken out of 2013 income, the total of £29k in 2014 compares favourably with £27k in 2013.

AP has changed the electricity supplier to Opus Energy, saving £750 p.a. and will review the gas supplier when this becomes due for a change.

**Secretary's Report:**

**Hall Roofing**

The Parish Council has put in a bid for monies from the Community Reinvestment Project Fund to a total of £32,500 and we are awaiting the response. Meanwhile, we have had responses from 5 contractors. One is unable to do the work in the time allowed under the Funding rules and the other four range in price from £26k to £33k plus VAT. If we are granted the monies applied for (note that this money will be paid to the Parish Council as they are managing the project) then we should be able to award the contract on the 31<sup>st</sup> January.

We have received an application form from Rufus Gilbert to enable us to apply for a grant from Devon's Local Project Fund to the value of £2,500. This has been done on behalf of the Parish Council and Village Hall. The remaining £500 Rufus has allocated to us will be coming from his DCC Locality Fund next fiscal year (2015-2016). (Again, this money is payable to the Parish Council).

**Hall Boundary Conifers/Tree Work**

Our expression of interest for funding from the Devon Community Foundation was not successful as with limited monies available they do not feel we have a high priority of need. However, they are encouraging

us to apply again for the Spring Round or for the Comic Relief Community Cash in February/March. GA will follow this up. **Action: GA**

GA had a meeting with Adam Sutton of BRS Garden Solutions (Andy Morgan's contact) on Saturday 10<sup>th</sup> January to discuss the removal of the conifers. He anticipates that the work will take 3 days and is prepared to start in the next few weeks. He is willing to provide his hours free of charge but there are additional costs involved which are:

|  |             |
|--|-------------|
| <i>Hire of a Chipper for 3 days at £115 per day:</i>                       | <i>£345</i> |
| <i>Hire of an Assistant for 3 days @ £10 per hour for 8 hours per day:</i> | <i>£240</i> |
| <b>Total:</b>  | <b>£585</b> |

GA is waiting for his certificates and proof of insurance to be emailed (without which we are unable to allow him to do the work).

GA has had a further quote for the pollarding/thinning of the Ash and Sycamore Trees. Mike Burns of Treewise has quoted a total of £2560 (which does include work on removing saplings and also the trees alongside Salcombe Road. In addition, following a meeting with John Pittman of Pittman Trees, GA is awaiting a further quote for the removal of the conifers. The Committee agreed that it is essential that the appointed contractor is totally certified and insured given that the work is to be carried out in a public area and alongside a public highway.

#### **Table Tennis Table**

Fred Allen hasn't managed to remove this yet but plans to enlist the help of Kevin Yeoman to get it removed to Myra Prowse's garage as soon as he can – plan currently is for Sat 17<sup>th</sup>. AP asked if it would be possible for him to have this as he was now moving to a house with sufficient space to cope with it. GA to follow up this request with Fred. **Action: GA**

#### **School Equipment in Main Hall**

The Wooden Jumping Box has now been removed from the Hall by a member of the PTFA. They have found someone in Totnes who may be interested in the Climbing Bars but are stumped by the transportation. They may well resort to obtaining a scrap value for the bars. With the Box now gone, the mats need a holder. DGA suggests a freestanding toast rack arrangement to hold them to go where the climbing frame is currently fixed. DGA offered to make this and estimated the cost of the timber at £50. Committee proceed with this holder and DGA undertook to put carpet on the underside to protect the Hall floor. **Action: DGA**

#### **KM United**

A meeting is necessary between MVH and representatives of the committee of KM to discuss the liaison between KM and MVH and also the 2015 Rates. JJ, GA and AP to attend this meeting. GA to organise. **Action: GA, JJ, AP**

#### **Broken Window in Hall**

The large, upper window broken by vandals on the 18/19<sup>th</sup> December has now been repaired by Paignton Glass. This work was approved by the Hall insurance company following quotes received by their approved repairer, Glass Solutions, and Paignton Glass. The Police have provided a Crime Reference and managed to obtain DNA evidence from the glass bottle used to smash the window. Whilst the repair is covered by the insurance company MVH&PFA is obliged to pay £100 excess.

AP followed up GA's query regarding the hire of cupboard space by the Parish Council. As he has no record of the amount he should be charging, GA offered to investigate this in the treasurer's archived records in the Hall. **Action: GA**

#### **Facilities:**

**Litter Duty** – DGA continues to empty the refuse bins sited at the Wheels Park and corner of the Tennis Courts and all areas (except wood and sports fields) cleared of any other litter.

**Play Area** – The 6-monthly Insurance examination was carried out by Allianz on 31<sup>st</sup> December. There are no “A” Class Defects (requiring immediate attention) but some minor work is being done - by DGA - weather permitting. The Insurance Report and Response was circulated by email. SHDC’s Tim Pollard had commented that the play area is the best maintained in South Hams. The Pedestrian Gate has been adjusted. The Bars on the Multiplay were reported to be slightly eroded – now painted by DGA. The moles in the play area have now been dealt with.

**Fencing** – As there has been no action from Devon CC on the repair of this broken fencing it was decided that we would look at the cost of MVH replacing it to prevent the public from cutting across to the playing fields from the cycle track. DGA to ask Edward Tarr for a quote but anticipates this to be in the region of £250. **Action: DGA**

**Christmas Tree Corner** – Rodney Stidson cleared the area prior to Christmas; the Christmas tree was planted and the area grass seeded (the grass is growing nicely despite the cold weather). We wait to see whether the tree grows as Marldon Christmas Tree Farm had supplied a ‘potted’ rather than ‘pot grown’ tree. They have promised a free of charge replacement if the current tree fails to grow.

**PA System Cupboard** – DGA has fitted a new lock which is now tethered to the cupboard by chain to prevent its removal.

DGA has repaired a leaking Water Pipe in the Ladies Toilets and replaced a light bulb in the Gents Toilets.

### **Sports:**

#### **Sports Rates.**

JJ and AP had discussed the new Sports Rates for 2015. KM fees need to be increased by more than other clubs as they are running 7 teams. It is proposed that an increase of £200 is levied (i.e. 15%). The other Clubs to have a 5% increase - £10 for KK, £15 for MUFC, CC £60. JJ to write letters to each club and to include invoices from AP. Water usage is also to be invoiced to the Sports Clubs which would mean a c. £250 reduction in the VH Water cost. Requesting an agricultural rate for the sewage had been considered but the amount through the Filed tap in 2014 was small and therefore not worth installing the appropriate meter to measure the sewage as this would cost in the region of £500.

**Tennis Courts Subscriptions** – Currently 4 paid up for 2015 and 1 member not renewing.

Patrick Parfitt, (Jnr Coach) is willing to give junior coaching another try – perhaps during the Easter holidays. JJ to contact and report back. **Action: JJ**

The revenue on the field was higher than previous year - £2140 - up by £170. The maintenance on field cutting - £377. 2013 just about broke even. However with the increased amount of maintenance this will have an impact on truck and gang mower repairs and also increased cost of diesel.

#### **Booking Officer:**

VJ has had an enquiry for a wedding in 2016 for which she has a meeting at the end of January.

Monster Mash is booked for April. GA and VJ to meet with the organisers. **Action: VJ**

The Sally Barker Concert had to be cancelled through lack of support – may have been through timing so close to Christmas and also the Malborough Pantomime.

#### **Wood :**

TL was unable to attend meeting but was working together with the School on the children’s use of Malborough Wood. (**Post meeting note – See TL’s Report attached**).

#### **Village Email Circulation:**

JM brought to the meeting an idea about Village Email circulation. With experience in this field in another village he felt it a good way of promoting village events, for villagers and newcomers alike. It would not be a substitute for the current advertising and would be totally voluntary. All emails would be sent bcc. The main advantage is that it would be an opportunity of distributing messages, e.g. to cancel performances, broadcast important messages, available tickets for events, funerals, Church events, lost and found, security issues, sports officials needed for example. Also a good way of canvassing opinion on new activities ? Book Club or Wine Appreciation Society. The list of addresses could be built up by putting an insert into The Messenger, a link on the Village Website and in Village Voice. This facility would work in

addition to The Messenger with a Gmail account to be set up with perhaps the name of [MalboroughNews@gmail.com](mailto:MalboroughNews@gmail.com). Jane Mahood is willing to set this up and be the moderator. The Committee felt this to be an excellent idea and that JM should contact the Parish Council (Debbie Ede) for their views on this.

### **AGM - 11<sup>th</sup> February.**

AM asked the Committee members present if they were prepared to stand for another year: DGA will not be standing but is prepared to continue to maintain the play area, do weekly litter picking and jobs on request (if available).

The following members agreed to re-stand: JJ, VJ, JC, GA, JM, AM

AM will contact: PW, MP, TL and DK regarding their intentions for next year.

**Action: AM**

GA to ask KM contact if they would provide a representative to attend meetings and also let VJ know the best contact for KATS.

**Action: GA**

JJ will contact Duncan of Cricket Club to see if he would be prepared to attend MVH meetings.

**Action: GA**

### **Cumber Close Access Closure**

GA handed letter to SVRA meeting on 13.1.15 to inform them of the closure of the Cumber/Playing Field access on the 13<sup>th</sup> February. DGA volunteered to arrange the closure.

**Action: DGA**

### **Any Other Business:**

JJ suggests a Six a Side Cricket Match be organised in the Summer and it would thought perhaps a good day to have this would be the day of the Fete? – 20<sup>th</sup> June. It would start at 10.30am and end at 7.00pm.

There would be 6 teams from local clubs – perhaps the Lifeboat, Moonrakers plus 4 others.

**Action JJ**

Fete 20<sup>th</sup> June 2015. GA asked for a volunteer to take on and organise the Raffle for which we have pre-printed tickets. No volunteers came forward at this stage.

It was noted that PW and MP raised £1055.02 at the Bingo Evening held on 19<sup>th</sup> December.

***The meeting closed at 21.00hrs***

***The next meeting will be held after the AGM on the 11<sup>th</sup> February 2015***