

**Minutes of the Meeting
Held after the Annual General Meeting on February 12th 2014
In the Annexe**

Present: Andy Morgan (AM), Geoff Allen (DGA), Alan Purchase (AP), Val Jevans (VJ), John Jevans (JJ), Gail Allen (GA), Margaret Pearse (MP), Tony Lyle (TL), Jill Clarke (JC), Pat Wood (PW), Debi Kerslake (DK)

John Yeoman (JY) and Gill Boyce (GB) attended the meeting as representatives of the Parish Council

Apologies: There were no apologies

Election of Officers

Chairman: Andy Morgan was proposed by Tony Lyle and seconded by Jill Clarke

Vice Chairman: Tony Lyle was proposed by Geoff Allen and seconded by Andy Morgan

Treasurer: Alan Purchase was proposed by Andy Morgan and seconded by John Jevans

Secretary: Gail Allen was proposed by Tony Lyle and seconded by Val Jevans

Facilities: Geoff Allen was proposed by Tony Lyle and seconded by Val Jevans

Sports Representative: John Jevans was proposed by Tony Lyle and seconded by Jill Clarke

Wood Representative: Tony Lyle was proposed by Gail Allen and seconded by Andy Morgan

Booking Officer: Val Jevans was proposed by Geoff Allen and seconded by Margaret Pearse

The Minutes of the last Meeting were approved by the Committee and signed by the Chairman

Actions from last meeting:

MAD Kids and Zumba: No decision has yet been reached on this

Grasscutting: No action has yet been taken.

Action: AM

John Yeoman (PC Rep) pointed out that Kingsbridge Town Council are supportive of our bid for funding from the TAP Fund for a mower as long as this does not conflict with their own bid. The deadline is 10th March by which time all match funding should be in place. With the mower costing £5000 and contributions of £2500 from TAP Fund, £250 from PC and £250 from VH the shortfall will need to be ensured. KM have a fundraiser in March

PA System: AM has to contact Nick Tee to arrange this installation.

Action: AM

Play area Footpath and Drainage: AM has to arrange for Justin Harmer to dig this out once the weather improves.

Action: AM

Devon Air Ambulance: GA has been in touch with the Devon Air Ambulance regarding possible touch down points for the helicopter on MVH & PFA land and has given the Operations Manager the code for the gate lock.

Gate Hinge: As Devon CC had not repaired the hinge on the gate leading from Salcombe Road to the Cycle Track, John Yeoman has now affected this repair.

Audited accounts: AP is waiting to hear from Nigel Martindale regarding the audit of MVH & PFA books.

Action: AP

Chevron of Land and Rooted Christmas Tree: As reported to the AGM, we have been advised by Devon CC that they will pay the legal fees as long as MVH & PFA pay the Surveyors Fees of +/-£250. We are still awaiting a response from the Highways Team with regard to the rooted Christmas tree.

Dog Control Orders: As South Hams DC had lost the specific requests from Malborough regarding dog control orders, is now necessary to re-open all orders for the South Hams.

Hall Curtains: GA feels that the curtain heading tape on the Hall Stage Curtains is not man enough for the job it is expected to do and the curtains are still touching the stage despite moving the hooks. It is now necessary to contact Moyseys (who originally made the curtains) to see what can be done. **Action: GA**

Cumber Close Closure: AM to close entrance this Friday, possibly asking Wales & West if we could use one of their barriers.

Action: AM

Water leaks: The Hall roof is leaking into the Kitchen and Upper Store-room. A Redland Tile representative has visited and discussed the situation with TL and DGA. To re-roof would cost approximately £20-25k. The current tiles are basically flat with interlocking channels on each edge. These also act as ducts for rain water but these have become mossed and the water is then wind blown back up underneath the tiles passing through the now deteriorated felt, which affords no secondary protection - resulting in leaks

Initially it was thought that we might be able to remove and clean all tiles on the bottom half of the south facing roof also replacing the felt. However the existing tiles are now non-standard and cost has increased from c. £1 each to £8 each – and it is anticipated that a high percentage of those removed would not be suitable for relaying. Consequently the suggestion now is to remove all existing tiles, battens and felt on the bottom half of the roof and replace all with new. The new tiles would be of a different profile and would have to be joined with tiles on the top half of the roof with lead flashing.

At a later date and as funds allow, the rest of the roof could be re-felted and re-tiled with the new profile tiles. DGA suggested that we take up Redland's offer to provide a specification for the roof at no cost to MVH & PFA which can be used to seek quotations for the work.

MP enquired whether or not the work would be covered by the hall insurance but it was felt this was wear and tear and would not be covered by our policy. DGA suggested that it might be worth looking at the Hall policy to see if consequential loss was covered in case it was necessary to replace the kitchen ceiling etc.

Action: DGA/TL/AP

Soak-away N Building Side: TL has dug this out and created a new concrete gully. With only a 3" fall to the soak-away it was decided on concrete channel plus sump which will need to be emptied on regular occasions. TL has couple of grills to cover the gully and sump and will locate more to complete the job.

Action: TL

TL has also screwed in the window in the Upper Storeroom to prevent any movement.

Play area picnic benches: These need to be put onto slabs to stabilise them. This will be done when the weather improves.

Action: TL

Paths into wood need to be cut:

Action: AM

Hall Chairs: GA and DGA visited South Brent Village Hall to see the chairs which MP and PW had identified as being a possible type for MVH. DGA has asked Steven Galvin (who is a supplier of such chairs) to let us have prices etc and is awaiting his reply.

Action: DGA

Performing Rights Act: AP has been advised that we have to pay 2% of the total income of the Hall to Performing Rights Society and this income should include not only those hirings who do not use music in any way (e.g. Badminton, PC Meetings etc) but also for hirings by KATS and MAD despite the fact that they have to pay for a licence themselves. GA to pass on to AP contact details of Community Council of Devon and Devon Association of Community Buildings to find out how other Village Halls deal with this issue.

Action: GA/AP

MVH Project List: The meeting was given a list of the MVH 'wish list' which had been sent to Debbie Ede in response to her request. This is to keep the PC informed of what we feel is necessary work and to establish what funding might be required. This list to be discussed fully at the next meeting. In addition, because the recent severe weather had brought down a number of branches from the trees alongside the Collaton Road, lopping of these trees should also be included.

Action: GA

JY pointed out that there was possibility of 106 money being available for a capital expenditure project.

AOB:

Disabled Access:

GB queried disabled access to the Hall and her attention was drawn to the specially built ramp which could be found on the cupboards in the kitchen. GA to put up a notice in the entrance hall to point this out.

Window Cleaning: DGA pointed out that the window cleaner had been a little behind with his invoices but that the guttering has now been cleaned out and invoices may be paid.

JJ queried if the Cricket and Football invoices had been sent out. AP confirmed this was the case and they had been paid, signifying they accepted the increased rate for 2014.

AM welcomed Debi Kerslake to the committee and thanked her for attending the AGM.

The meeting ended at 20.51.

The next meeting of MVH & PFA Committee will be held on Wednesday 12th March at 7.30pm in the Annexe.