

MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

Minutes of the Meeting Held at 7.30pm on December 11th 2013 In the Annexe

Present: Andy Morgan (AM), Geoff Allen (DGA), Alan Purchase (AP), Val Jevans (VJ), John Jevans (JJ), Gail Allen (GA), Margaret Pearse (MP), Pat Wood (PW), Ann Kendall attended the meeting as the Parish Council Representative

Apologies: Jill Clarke(JC), Tony Lyle (TL)

The Minutes of the last Meeting were approved by the Committee and signed by the Chairman

There were no Matters Arising from the Minutes which were not being dealt with by the points below.

Chairman's Report:

Grass Cutting

AM is to use the Gang Mower to go over the pitches and the Main Hall Grass. If unable to do this then we will have to borrow the Ride on Mower again. **Action: AM.**

PA System

AM reported that the price quoted by Nick Tee (£2000+) was without labour (to be provided by Nick Tee and AM). This installation will be a future proof system and will enable a cinema screen to be used with 4 speakers. Will be good for Bingo sessions and music can be played through it. AM has looked at a similar system to that quoted by Nick Tee which was considerably more expensive. The Committee gave approval for the installation of the PA System up to a total cost of £2,500 as prices will have changed slightly since the original quotation in June. **Action: AM**

GA was asked to write to Nick Tee to thank him for his hard work on behalf of MVH & PFA. **Action: GA**

Bonfire Pig Sponsorship

AM has not been able to establish if the sponsor is still willing to contribute towards the Bonfire Night pig sponsorship but will report back when this is known. **Action: AM**

Play Area – Pavilion Path and Drainage

Nothing to report here. This is ongoing. **Action: AM**

Water Meters and Lockable Tap

There is currently 1 main meter in the Hall Car Park with no charges made to the Sports Sections for water used on the fields or in the new pavilion. Recent water charges are as follows: 7th Nov – 26th April 2013 - £449, 27th April – 15th October - £992. It was agreed that we should install (at MVH cost) 1 meter in New Pavilion and 1 near the Old Pavilion outside tap. Cost for this is £350 with parts being £250 and £100 in labour. MVH would need to dig the necessary hole and the work would be carried out by C Tucker. This will enable water usage by the Hall, new Pavilion and Fields to be identified and charged accordingly. **Action: AP / DGA**

Treasurer's Report: (Reports attached distributed prior to the meeting)

At the last meeting PW had queried the £95 showing in the accounts regarding Wood Maintenance. AP confirmed that this was for the benches in wood and that the money had been taken from the Wood Account for this purpose.

AP confirmed that the surplus made on Bonfire Night was £675. Any sponsorship received regarding the pig will, of course, be additional to this.

Secretary's Report: (Report attached distributed prior to the meeting)

Information re Luminous Items for Bonfire

A proposal is being put before the Salcombe Regatta Committee that we purchase excess stock from them after the Regatta Fireworks in August. Some of the items have batteries which can be removed for storage and others have a long expiry date. The contact in Salcombe sees no problem in this being accepted as it would save them having to store items until the next event. GA to follow this through. **Action: GA**

DCC Land ownership / siting of rooted Christmas Tree Update

This matter is now in the hands of the Devon County Council's Solicitor and we are awaiting a response.

Action: GA

Wales & West Update

Bernie Venton, our contact at W & W, has been unable to make a site visit recently, but will let GA know when he is in the area so that the project and the several tarmac requests can be reviewed. **Action: GA**
GA also reported that all the legal and paperwork issues have been resolved and the Lease has been registered with the Land Registry. All Deeds and supporting documents have now been returned to MVH & PFA store room.

Dog Control Orders Update

It was agreed that AM, MP, JJ and VJ and GA would like to meet with our contact at SHDC – Tracey Weaver – and agreed the date of **6th Jan at 11am** in the Annexe. GA was asked to invite the Secretary of Cumber Close Residents and also a representative of the Parish Council to attend. **Action: GA**

Tennis Court Trees

As mentioned in the report, Steve Fascione is now half way through removing the stumps. He has already had to buy 3 chains for his chain saw and needs to also purchase grass seed. He has asked if he could have an advance on the total bill of £800. He had asked for £70 but would prefer £100. Committee agreed.

MAD Kids / Zumba

The Committee were disappointed to hear that no agreement can be reached over the clash between Zumba and MAD Kids rehearsals and it looks as though the Zumba will accordingly move to another venue.

Stage Curtains

GA reported that despite the hem hanging down onto the stage which will cause fraying in due course, there was no problem with the positioning of the hooks on the curtain header. GA to get advice from ? Moyses to establish how this can be resolved. **Action: GA**

Online Calendar

We now have access to this again so we need to input the data and link it with the Malborough.org website. **Action: GA / VJ**

MVH & PFA Minutes

Following a request by several villagers that we should post our Minutes onto the Malborough Website, the Committee agreed that we should do this after they have been agreed and signed. **Action: GA**

Facilities: (Report attached distributed prior to the meeting)

Wheels Park

The bike mentioned in the Report has now been removed to a skip.

Tennis Courts

The Football Club needs to have a new key when the new padlock is fitted in time for 1st January. GA will maintain a list of keyholders.

Action: GA

Tennis Court Banner

It was decided that no action should be taken on the suggested banner for now. GA suggested that perhaps it would be more beneficial if we had better signage at Townsend Cross. The Committee agreed that we should write to the Parish Council for their opinion and perhaps access to funds from the TAP Fund.

Roy Mooney has been trying different method of removing moss on the tennis courts and has found Rock Salt works well. He will continue with this endeavour.

Play Area (Report from Allianz attached)

Item PSS: TL to put small slabs under the corners of each picnic bench to make them more stable **Action: TL**

Anti-slip surface on Woodwork: SHDC normally pressure wash surfaces at this time of year.

Item MA1: A missing screw has now been replaced and fixed with epoxy. The remainder have been checked.

Despite many safety checks since the play area installation, there were apparently no locking pins in the shackles. This is now done.

Cradle Swings Barrier: a new one has been fitted

Large Swings Barrier: No change felt necessary

Fence: No change felt

Item P12: The ground has settled around the roundabout and Wicksteed has been asked by Debbie Ede to resolve the issue. They will be coming in January and will inform DGA of visit.

Action: DGA

Sports:

Sports Club Rates

JJ has had a meeting with AP and TL regarding Sports Club Rates. With the Income from the Sports Section at £2000 and expenses of £1000 it was felt better not to increase these, with the exception of the Cricket Club. The Senior FC uses the facility about the same amount of time as the Cricket Club so there should be similarity in their rates. It was decided to stagger the increase in fees to the Cricket Club by charging an additional £50 this year as they will also be charged for the amount of water usage too in future. Cricket Club rate is therefore £200 for 2014 plus water. JJ to contact the Cricket Club to let them know. **Action: JJ**

JJ reported that the Grandstand has been kept tidy and that the Old Pavilion has a hole on one wall – large enough to take a football!

Booking Officer:

PW reported that she has done all invoices to end of year and that she will be going through the procedures etc with VJ. PW has included the increased rates notices in all invoices.

Action: PW / VJ

PW has agreed to maintain the key box at her home.

PW and MP thanked by the Committee for their hard work in achieving a figure of £1064 at their Bingo Evening which is to go into the Chair Fund.

AS TL was unable to be present at the meeting, the following points remain outstanding:

Soakaway

Action : TL

Annexe Leak

Action: TL

Wood Maintenance

Action: TL

Any Other Business:

As our Cleaner has taken no holiday at all during the year, PW suggested that we should give her a bonus and also review her rate for 2014. It was agreed that we should increase this as of the 1st January. GA to write a letter to confirm this.

Action: GA

Chair Fund

AP confirmed that there is currently £2827.25 in the chair fund plus legacy of £1000 from Jim Beacham. PW and MP have identified very comfortable chairs at South Brent Village Hall. GA to look at suitable chairs and cost and report back then once chosen we can ask for a sample to review. **(Post meeting note – Agenda item for January to get committee approval for the legacy to be included in Chair Fund.)**

Committee Members

DGA reminded the Committee that the AGM is in February so we should be looking for potential new members .

GA wished it noted that the PC Minutes state that “Village Hall fees will increase by 5% in 2014”. In fact what was mentioned at the MVH & PFA Meeting in November was that the Fees had been restructured which would make it easier to make an increase in future years of, say, 5%.

In addition, regarding the Dog Control Orders, MVH & PFA had decided to hold a meeting in January with the Dog Warden to go over the Orders to see how best they could be regulated in Malborough.

The next meeting is Wed 8th January at 7.30pm in the Annexe.

The AGM of MVH & PFA will be held on Wed 12th February at 7.30pm in the Annexe.

Meeting closed at 8.45pm