

**Minutes of the Management Committee Meeting
Held at 7.30pm on 8th April 2015
In the Annexe**

Present:

Alan Purchase (AP), Val Jevans (VJ), John Jevans (JJ), Gail Allen (GA), Jill Clarke (JC), Margaret Pearse (MP), Pat Wood (PW)

John Yeoman attended as the Parish Council Representative

Apologies: Andy Morgan (AM), John Mahood (JM)

The Minutes of the last Meeting were approved by the Committee and signed by Alan Purchase who was acting as Chairman in Andy Morgan's absence.

There were no Matters Arising from the Minutes not covered by reports below:

Chairman's Report: (received by email)

Coin Meter in Main Hall Kitchen – AM will endeavour to try to do week beginning 13th April and will advise when completed. **Action: AM**

Old Pavilion Repair - AM asked for permission from the Committee to buy 4" x 2" timbers to replace the rotten timbers on the Tennis Court side of the Old Pavilion. This was agreed to. AM has already aqua-boarded the inside to ensure it is waterproof. **Action: AM**

Treasurer's Report:

GA asked if the KATS recent invoice had been included in the P & L Account for the year to March. This will be in April accounts. GA noted that the receipts for Electricity no way cover the costs although the Gas receipts are much improved. Following AP's research of the market the costs of utilities should be down £1000 over the whole year.

Debtors: AP will chase Andy Thomas of K & K FC for the outstanding £60 for 3 hires of pitches. **Action: AP**
A credit is to go through accounts to remove the outstanding amount of £250 for MUFC as per the Minutes of last meeting. **Action: AP**

The Cricket Club is to be chased by JJ for their outstanding invoices dated January. **Action: JJ**

The Cricket Club asked if they could piggy back their insurance onto our Hall Insurance – this was declined.

Pre-School outstanding December invoice will be followed up by VJ. **Action: VJ**

GA queried the entry for Mr King for £32. VJ to let GA know if this relates to Fred Allen's hire on the 15th November. **Action: VJ**

Secretary's Report:

Legacy from Mrs Leach. GA has written to the Solicitors acting on behalf of Mrs Leach's estate expressing the thanks of MVH & PFA for the legacy bestowed and that it is anticipated it being used for a specific project.

School Equipment in Main Hall. The Climbing Bars have now been removed from the Hall (Geoff Allen) and the PTFA have arranged for a Scrap Dealer to collect them.

Repaired Upper Window in Hall. Paignton Glass are making a new, replacement window to replace the one recently installed which has 'blown'.

Plymouth Gilbert & Sullivan Fellowship. The Fellowship are returning to Malborough on December 12th to perform a Christmas Concert of excerpts from various G & S performances. Funds raised from ticket sales are shared 70/30 in favour of PG&S with MFH & PFA raising further funds through refreshments and a raffle.

Natalie Yeoman Claim. GA has compiled all of the necessary information for the Insurance Assessor acting on behalf of MVH insurers and has had a lengthy conversation with him. No faults were found in our procedures and he will be reporting back to the insurers.

Stapler. A stapler has been purchased and will be stored in the MVH & PFA Cupboard in the Kitchen. This can be used to effect any necessary repairs on upholstery etc. GA confirmed that the chairs have a 1 year

structural guarantee, are tested to ensure they meet contract use and are static load tested to 225kg. They are also certificated for fire resistance.

Outside Noticeboard. GA is awaiting a proof from OTM re the permanent poster to go onto the noticeboard together with the costing of this and for the amendment of the telephone number currently on the noticeboard plus the addition of the Grid Reference.

Conifers. As per the agreement at the last meeting, Andrew Marsh has been asked to remove the 22 leylandii along the Collaton Road, thus removing potentially dangerous and unsightly trees. GA has put in another 'expression of interest' for funding to erect a new fence along the Collaton Road (actually owned by Devon CC – but they have no money) and also to plant native hedging where the leylandii are due to be removed. The total applied for is £893.93.

Hall Heater. The rear heater in the Hall has been a problem over the last few weeks and this was reported to AM just prior to KATS hiring of the Hall. Unfortunately, as no repair was effected, the rear heater was again not working for the Flower Club Meeting and as KATS had removed the fuse from the front heater during their hirings and not replaced it the Flower Club had no heating. Geoff Allen was called in and replaced the fuse but the rear heater was put out of action for remedial work. AM had been able to instruct the group on the use of the PA System so it was possible to have the front heater working during the demonstration without the noise affecting what they could hear. GA contacted Nick Tee who removed the offending motor, repaired it on his workbench and replaced it 24 hours later.

Dogs on Field. Ann Kendall (AK) and GA had a particularly unpleasant confrontation with a couple of young girls exercising their dogs on the play area and surrounding grass. The verbal abuse AK and GA received was overheard by Jayne Brodie who was walking past the grounds with Pre-School children and subsequently wrote to AK to commiserate. The incident was reported to the Parish Council and the information passed onto the Police. As reported at the meeting, the behaviour of some dog owners is unacceptable.

Bins on Playing Field. A grey and brown bin were found next to the chained brown bin beside the Tennis Courts. SHDC were unable to identify them from their serial numbers but have been asked to remove the one remaining bin of the pair (the grey one had subsequently disappeared).

Alston Gate Planning Appeal. The Parish Council had asked if the Appeal Meeting could be held at MVH. Unfortunately, whilst the Hall fulfils most of the mandatory requirements we do not have a Hearing Loop, Telephones or Photocopier. The main stumbling block was the Hearing Loop despite the fact that we have a good PA System. The Appeal meeting will be held at Follaton House on the 21st April and all interested parties are welcome to attend.

Cumber Close Access. Following the query at the last meeting, GA has found a faxed letter from Jim Beacham's office dated 1991 which states that: "**if the access has been actually enjoyed by the public as of right and without interruption for a full period of twenty years, the way shall be deemed to have been dedicated as a highway**". Clearly we do not want to allow a permanent access across our land and wish to have the right to remove the access if we so need. GA to write to the Secretary of SVRA with this information.

Action: GA

Facilities:

As one of the ladies toilets was not flushing at the start of KATS' hire, Geoff Allen was called in at the start of KATS' hire to effect a repair to the cistern of one of the ladies toilets.

He has also been called to the Hall on several occasions re the faulty heater. The problem was identified and the information passed to AM as the electrician. On the last occasion Nick Tee confirmed the fault and repaired the heater to ensure that heating was available for recent Blood Donor session.

Red Diesel for the gang mowers was collected, purchased and is now available for Jonathan Hawtin to use. Geoff also continues to do his normal litter picking.

John Mahood has emailed meter readings to AP which were taken just prior to and following KATS' hire.

This will enable a calculation of the amount of electricity being used during such hires. Currently the additional charge to such a hirer is £10 per day for each dress rehearsal and performance day. **Action: AP**

Sports:

4 youngsters attended the Junior tennis sessions provided by Patrick Parfitt on Easter Sunday. They all hoped to return for the further sessions which are being repeated each Sunday throughout the Summer.

JJ has heard nothing from the Cricket Club regarding a possible 6-a-Side Match and it would appear that the Club has not yet had its AGM.

JJ is waiting for dates for a possible MVH/KM liaison meeting.

There is a possible booking for a stag party (staying at The Vicarage) to hire the football pitch for an hour or so to play Bubble Football on June 12th. Their main concern is dog mess left on the field. JJ has agreed that an inspection will be undertaken prior to the pitch being used. Bubble Football could be held as a fundraiser for MVH&PFA although it was not thought the Fete a suitable time (£200 per hour). JJ is awaiting information on special packages for fundraising opportunities.

Action: JJ

Booking Officer:

VJ has not yet heard from Simon Drew regarding a possible talk at the Hall.

VJ has met with Martin of Monster Mash and all preparations appear to be in order. VJ has asked that all of his team use the overflow car park, leaving the main car park free for visitors. A request has been received for scaffolding to be erected on the concrete apron in front of the side Fire Exit Doors on Tues 21st April and to leave it there for one week as the scaffolder was unavailable any other time. It was agreed that this would be possible but it should be charged for at £50.

Hall Roof:

With funding of £30k from SHDC and also £3k from Rufus Gilbert the Parish Council was able to place an order with the roofing supplier (SMW Roofing) and the contract for this has now been signed. Until the old tiles are taken off it will not be known what, if any, additional issues may arise e.g. replacement fascias and guttering etc. Work starts on the 11th May with scaffolding being erected and then the removal of the old tiles commences a week later with a promised finish of mid June. VJ to communicate this fact with all affected hirers.

Action: VJ

Project List:

Following the request for project ideas from the Committee, a list has been produced and is attached. The 3 priority projects are considered to be: new Heating System (perhaps including facility for Air Conditioning), Redecoration of Hall and Refurbishment of Hall Floor with Phase 3 Electricity following closely behind.

Car Boot Sale

This is to be held on Bank Holiday Monday 4th May at 10am – 12 noon. Dave Crunchie will be bringing his bouncy castle (weather permitting). Stewards are needed to supervise parking and also a team to provide hot drinks and perhaps bacon butties?

Sellers may arrive from 9.00am with charges at £5 per car, £8 per van, £2 per table (with a returnable deposit of £10). AM to be asked if equipment may be borrowed to cook the bacon. There are 2 A line blackboards in new pavilion (KM to be asked if it is possible to borrow them).

If wet the event will be held in the Hall.

Fete

See attached list for current stalls. GA to remind KATS re event to see if they wish to be involved and also to contact Fred Allen to see if the Youth Club would like to be represented. JJ and VJ offered to run the Bar when not involved in the Children's Sports.

Action: GA

Any Other Business:

PW has asked if the grid outside the Car Park Fire Exit can be repaired. The Blood Donor session has difficulty in taking their trolleys into the Hall.

Action: GA

The Christmas Tree needs replacing. The tree planted in December had been identified as not Pot Grown but 'potted' and, as anticipated, is not growing as it should.

The meeting closed at 8.50pm

The next meeting is due to be held on the 13th May 2015