

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

Date: 19 th March 2014		Venue & Time: The Annexe, commencing at 7.30pm
Present: Cllr Gill Boyce Cllr K Harrod Cllr Ann Kendall Cllr Lucinda Pedrick Cllr Paul Pedrick Cllr John Yeoman (in the Chair) Cllr Kevin Yeoman	In Attendance: Debbie Ede Clerk & Minute Taker Part Meeting: Dist Cllr Paul Coulson Sgt Dave Green	Apologies: PCSO D Gibson County Cllr Rufus Gilbert Cllr R Rendle

Ref 2013/14 Minutes

Action

The meeting commenced by paying tribute to the late Dist Cllr John Carter, wishing his family well in these sad times and holding a minutes' silence in respect. Cllr J Yeoman has written to Jan Carter on behalf of the Council and several members attended the funeral.

136 MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council meeting of 19th February were agreed and signed proposed by Cllr Boyce & seconded by Cllr Kendall.

137 INTERESTS – Cllr A Kendall declared an interest re finance and withdrew from that topic.

138 MESSENGER - Cllr Harrod volunteered to write the Messenger report

139 MATTERS ARISING (from previous minutes only)

- A. Cllr J Yeoman is progressing the calligraphy for a plaque in the Church about the bomber crew killed in WW2 just outside the village
- B. The work to repair of the war memorial has been commissioned (where some of the letters are loose – to clean, repair and replace lead lettering and repaint black £175+VAT) and a bid is underway to the DCC Locality Grant for funding for this and the plaque above.
- C. o/s Feedback and costings are awaited from the AONB for a village sign, the AONB will also invite DCC to contribute
- D. o/s Footpath map – Cllr Yeoman has laminated the new one and the notice board will be repaired and sealed
- E. Luscombe Maye; the 40th anniversary specimen oak tree was planted in the wood this afternoon.
- F. Responding to complaints about the positioning and quality of adverts for the bunker open days, the organisers have invited Councillors to meet them and discuss concerns.
- G. Similarly, the proprietors of the Port Light have removed their ad hoc signage, thank you.
- H. Re dog control orders and our wish to have supplementary orders for Malborough; we have asked for a meeting with the SHDC legal and Environmental teams to discuss what we want and what the over-arching orders can deliver that for the Parish
- I. Cllr P Pedrick queried the situation w.r.t. a known dog problem on Cumber, a dog which is not in control when out and cannot be physically held by the owner. It is reported as aggressive to other dogs. This would again be queried with the dog warden with a request for the dog to be muzzled when out. Sgt Green said if preventative measures & guidance is

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

required then that is for the dog warden, the police can intervene if an attack has taken place. Sgt Green said PCSO Gibson could follow up if required.

- J. Progress on the update course on the defibrillator was queried but nothing has been heard from SWAST yet as to the availability of a trainer.

140 POLICE BUSINESS & NEIGHBOURHOOD WATCH

- A. Sgt Dave Green took the meeting through crimes reported for the last month: 1 theft, 2 x possession of cannabis, 1 x scratches of a car and 1 x common assault, the latter two down to a dispute between neighbours. This compares unfavourably with the same month last year when zero crimes were reported but the figures are still thought to be remarkably low. There is also the paradox that a visible & pro-active police presence, in the short term, increases crime rates ie: the stop and search identified the 2 drug offences above but, in the long term, this intervention will reduce hard drugs usage etc. Malborough was NOT thought to have any real drugs problem; recreational drugs are in use in most communities to some extent.
- B. Sgt Green also explained the road safety work that was underway; in March seat belts were the 'hot topic' - education work included visits to primary schools and, on the enforcement side, officers were stopping drivers etc not wearing their seat belts, spreading the word about safe driving practices. At 30mph in an accident a passenger behind the driver will hit the driver at the speed of a charging rhino. Each month sees a different national road safety initiative, next month speed will be targeted.
- C. Cllr P Pedrick queried the workings of the national 101 line; should there be an indicative time before talking to a police officer having been left on a call for >20mins? However Sgt Green said you do not necessarily get to talk to an officer via this route although messages can be left. He explained, if a crime/incident IS happening here and now the golden rule is ring 999 – it does not have to be serious crime. If it HAS happened, then use 101.
- D. Cllr Kendall asked that, when the police are next in the primary school, could mention be made of kids skipping/playing/out of control at the side of the road when they walk to and from school. As there are no pavements it can be dangerous especially when the parents might be on a mobile phone and not paying attention to their children. Cllr Harrod agreed to make an informal approach to the school to express concerns. Again Lower Town or the Churchyard were thought to be safer routes than the main road/Higher Town.

Sgt Green left the meeting after these discussions.

Dist Cllr Coulson joined the meeting

BUSINESS TO BE DISCUSSED

141 HIGHWAYS

- A. The highway route map previously made available by Cllr Gilbert was reviewed by Councillors prior to the meeting. Some corrections were identified and these will be passed onto DCC for action.

Upgrade:

- Road from Bolberry Cross to Bolberry Down to a Service Road
- Broadmoor Lane to Higher Barton to a Service Road
- Road to Middle Soar Gate to a Service Road

Query:

- Dotted Lines Rew to Airfield; what are these?

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

- Dashes Portlemore to Furzedown – these do not follow the footpath

Downgrade:

- Sweethearts to a Green Lane

B. The status of the disabled bay in Lower Town was again queried as it was now known that the resident it was provided for is away in long term care. The bay is said to being used for car washing/maintenance etc.

C. Given the hold on routine repair work etc by DCC, o/s on their work log are:

- a. Broken Townsend Cross road sign
- b. The 30mph sign Collaton Road /Collaton Cross blown round
- c. Flooding at the top of Pinhays Hill after heavy rain, just over the brow past the layby
- d. Hole and hollow in the road at Broadmoor Cross
- e. Water was ponding between the Ilton and Snapes turnings
- f. Sunken drain cover on the A381, just past Luckhams Lane on the approach to the village – done this week!
- g. Defective signpost Plympton Cross
- h. Damaged finger post on the Green
- i. NEW : 2 faulty Street lights (Shute & Shute Hill)
- j. NEW : Sign for Shute Hill knocked down
- k. NEW : Pothole in Higher Town
- l. Remedial work re surface water draining from Great Lane/Luckhams onto the A381; this will be addressed as below:

ROAD TRAFFIC REGULATION ACT 1984

SECTION 14

THE COUNTY OF DEVON (TEMPORARY RESTRICTION) (LUCKHAMS LANE, MALBOROUGH) ORDER 2014

TEMPORARY PROHIBITION OF THROUGH TRAFFIC & PARKING

NOTICE is hereby given that Devon County Council has made the above titled order.

From **MONDAY 24 MARCH 2014**

for a maximum of 18 months

Anticipated Finish **FRIDAY 28 MARCH 2014**

No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads except for access to land or premises on or adjacent to those length of roads.

Roads affected -

LUCKHAMS LANE, MALBOROUGH

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

The alternative, signed, route for vehicles will be via - **MALBOROUGH GREEN TO HIGHER TOWN - A381 LUCKHAMS LANE END TO SALCOMBE ROAD**

This temporary restriction is considered necessary to enable -

DEVON HIGHWAYS - DRAINAGE WORKS

For additional information contact:

SOUTH WEST HIGHWAYS (ROCKBEARE)

Telephone: **01752 698726**

Dated: MONDAY 17 MARCH 2014, Ref: TTRO1406608

Items o/s and c/f to next meeting: Re the unsatisfactory primary gritting routes - Collaton Road was still not included – the school bus route. Dist Cllr Coulson is awaiting a response to his query.

142 FOOTPATHS TREES & ALLOTMENTS

- A. The meeting noted THREE VACANT ALLOTMENTS for the coming year, adverts would be placed in the Messenger and on the Notice Boards
 - B. Re FP9, nothing had been heard from the landowner
 - C. Jacobs Lane, the NT side, on the uphill stretch has been reported as overgrown to the NT who have promised action.
 - D. A further 2 water bills had been received, again for £0, for the Charnwood (allotment site) for 'building' water. Cllr Yeoman has checked the meter number on the allotments and it is the same as that on the bill.
- *o/s the process of registering ownership of the Pound and the Green pends on the Chair attending the Land Registry Office in Plymouth*

143 VILLAGE HALL

- A. Cllr Boyce attended the last meeting of MVH&PFA and reported some on some of the main topics. The full Minutes of MVH&PFA are on:
<http://www.malboroughvillage.org.uk/group/villagehall>
Village events to promote include on the 5th April a production of Gilbert & Sullivan and the 2014 Scarecrow Trail over the Spring Bank Holiday weekend 24-26th May
- B. Re. the MVH capital programme and the replacement of the roof at a cost of £25k, the meeting queried with Cllr Coulson whether this could be subject of grant aid from the New Homes Bonus. Dist Cllr Coulson agreed to investigate.
- C. The Parish Council have written to MVH&PFA hoping to identify a regular slot for Zumba throughout the year rather than sessions being lost to other bookings. Cllr Kendall said she had made future booking for the slots next winter.

144 MISCELLANEOUS

Cllr J Yeoman took the meeting through the following:

- A. Re the toilets, having decided we wish to keep them open all year round, we are awaiting confirmation of a meeting with SHDC to negotiate the way forward – at the very least we would wish to make the service cost effective w.r.t. cleaning schedules etc.

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

- B. Re the vacancy caused by Barry Sweetman moving out of the Parish, three parishioners have expressed an interest in joining the Council, thank you. All have shared brief details about themselves and their experiences and a vote will be taken, in closed session at the end of this meeting, to co-opt a new member.
- C. The next blood doning session is at the Hall on Tuesday 1st April from 13:15 to 15:15 & 16:45 to 19:15.
- D. An invitation had been received to enter the Devon Best Kept Village 2014 – to promote, encourage and showcase village communities. www.cpredevon.org.uk/competitions/best-kept-village.
- E. Information was received from SW Coast Path Association promoting their work and walks.
- F. Cllr Harrod agreed to take over the regular checking of the skatepark for defects for safety and insurance purposes.
- G. Great Park, Malborough, Kingsbridge, TQ7 3BS. A tenant is moving out of one of the two bedroom houses at Great Park during the next few weeks. If there are any families who are in need of local rented accommodation please contact the Housing Registrar at South Hams District Council/Devon Homes Choice. www.devonhomechoice.com. Bids can be made between 19th March (today) to midnight on Monday 24th March.**

145 PLANNING

- A. The following applications have been received by the Parish Council and are/have been under discussion and consideration. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion within the Parish
 - **33/0479/14/F** Householder application for extension of dwelling, Little Orchard House, Collaton Road, Malborough. TQ7 3SH. Mr C Moss MPC: no objection as long as Little Haven, neighbouring property, not adversely affected
- B. Decisions**
 - Conditional approval **33-3058-13-F** 152 Cumber Close, Malborough, Kingsbridge, TQ7 3DE Householder application for proposed extension and alterations
 - Conditional approval **33-0098-14-F** The Barn, Shute House, Shute Hill, Malborough, TQ7 3SF Retrospective householder application for demolition of garage roof and construction of timber decking and fence
 - Conditional approval **33-0099-14-LB** The Barn, Shute House, Shute Hill, Malborough, TQ7 3SF Retrospective Listed Building Consent for demolition of garage roof and construction of timber decking area with timber guard fence over existing garage
- C. Enforcement Issues - an updated list has been shared with the Parish but concerns were raised about the time taken to investigate each issue. One had been resolved, 6 Malborough Park, which was deemed to be within the size limits of permitted development and the case then closed.
- D. Re the Local Planning Validation Checklist, Cllr Coulson talked this consultation through with the meeting. The initiative was supposed to make plans more user friendly with more consistency of approach.
- E. Cllr J Yeoman reminded the meeting about the pre-application process and community engagement, having previously recirculated the guidance.

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

- F. The meeting hosted by the Alston Gate developers in February was well attended with parishioners inputting into the pre-application process and familiarising themselves with the proposals. Representatives from the Parish Council were in attendance.
- G. A query had been received from SHDC re phase 1 of the development about **Street Naming & Numbering – Land at Alston gate, Malborough** enquiring as to whether there are any objections to the development road being named as *'Eastacombes'*. This has been suggested by the developer and is the original name of the field which the development is being built on. Councillors supported this.
- H. Cllr J Yeoman reported that he had been contacted by the new owners of Yarde Gate Nursery to outline their ideas, which included new local jobs. The owners wished to ensure that the Council and parishioners were consulted and kept informed as their plans evolve.
- I. Cllr J Yeoman queried the progress of the Lidstones' application with Dist Cllr Coulson given the high incidence of lorries through our village.
- J. Cllr Boyce queried the increasing number of caravans at White Cross.
- I. Neighbourhood Planning; Cllr Yeoman advised that the group had met again in March and questionnaires were being developed. Meetings take place on the first Monday of the month, more volunteers are very welcome.

146 FINANCE & GOVERNANCE

- A. The monthly accounts, cash book and bills to pay were received, shown as year to date Appendix A. With Cllr Kendall withdrawing from discussion, Cllr Boyce proposed the payments and Cllr Harrod seconded and they were approved unanimously.
- B. A letter of thanks was received from the WRVS.
- C. The Parish Council now need to invoice All Saints Church for 50% Church Path as previously agreed.
- C. The TAP fund, discussed at the Cluster meeting on 10th March, was over-subscribed with bids. Given this over-subscription and that MVH&PFA reported "We have been unable to get promises from the Sports Clubs for the additional funding required to purchase the Mower taking into account the TAP Funding. It has therefore been agreed that we should not pursue this at this time as we have more serious matters to contend with", Malborough Parish Council withdrew their bid to the TAP fund for the mower. This meant that all other bids, including ours for improving the cycle track safety around the Churchhill Farm entrance and the Pre-School Sensory Garden, were able to be funded at 95%.
- D. Bids to the New Community Investment Projects (New Homes Bonus) Fund have to be in by 31st March but a new tranche has been opened up with SHDC committing a further £153k for bids by end Dec 2014.

147 DISTRICT COUNCILLORS REPORT

Cllr Coulson reported that:

- A. Final recommendations for new electoral arrangements for the South Hams from Boundary Commission have been received effective from 2015; we will have a 2 councillor ward but 2x the size (4,000 people). It was hoped that there would be some continuity in Councillors although administrative savings would result from an overall reduction in members. There would be elections in 2015.

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

- B. Following on from discussions at SHDC Planning Committee, it had been agreed that last minute extra submissions on planning decisions would not be accepted. This given that all the information was supposed to be in the public domain prior to a decision in time for it to be scrutinised. However the District Council is duty bound to consider all material given in evidence. After an agreed cut off (5 days before) officers and legal teams can consider late evidence and, if found to have new material, can call back a planning decision. Parish Councils should be informed of any late & material evidence and there was an onus on the Ward Member to keep abreast of any such changes and liaise with parishes as required. However Cllrs Pedrick were concerned that there would not be enough time for late evidence to be considered at a local level. Town & Parish Councils will have a right of presentation in future at decision meetings.

148 IN CLOSED SESSION. Councillors considered the applications from the 3 prospective new Council members and co-opted Keith Makepeace to Malborough Parish Council with immediate effect. Thanks were sincerely expressed to all three applicants and Councillors felt it was very gratifying to have a choice of candidates all with the enthusiasm and will to take forward the parish agenda. Cllr J Yeoman would be contacting all three to feedback the result. *Post meeting note: Keith has agreed to join the Council.*

149 CORRESPONDENCE

Received from: South Hams Society, Clerks & Councils Direct Newsletter, Malborough & South Huish Horticultural Show Catalogue September 13th 2014, promotion of Natural burial from Ken West.

There being no further business the meeting closed at 21.45hrs

DATES FOR THE DIARY: Please note that the Date of the next Parish Council meeting is The next Parish Council meeting is on Wednesday 16th April 2014, 7.30pm, Venue Village Hall Annexe. This will be preceded by, at 7pm, the ANNUAL PARISH MEETING under the Chairmanship of COUNCILLOR JOHN YEOMAN, (Chairman of Malborough Parish Council). ALL PARISHIONERS ARE INVITED TO ATTEND this meeting which may, by law, discuss all Parish affairs and pass resolutions about them.

Signed as a true record: _____

Print Name & Date: _____

Actions default – unless otherwise specified the Clerk takes forward any agreed actions Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

Distribution List

Cllrs Boyce, Harrod, Kendall, L Pedrick, P Pedrick, Rendle, J Yeoman, K Yeoman

For Information: e-circulation to: District Cllr. Paul Coulson, County Cllr R Gilbert, Mr Tony Lyle (allotment rep), Mr E Putt, Salcombe Police Station, Mr Alan Benstead (Tree Warden), Mrs E. Bond (Asst. Tree Warden), Reverend T Skillman, Malborough Parish Council Notice Boards (2), Malborough Primary School, Malborough Village Hall Committee: Mr A Morgan, Mrs Gail Allen, Mr A Purchase, National Trust, SVRA

MALBOROUGH PARISH COUNCIL
Minutes of Parish Council Meeting;

Category	Descriptor	Paid In	Paid Out	Cash Book Balance
APPENDIX A	Cash Book Balance b/d			7,160.13
	Cash receipts - zumba	253.00		7,413.13
	Western Power	3.00		7,416.13
	Tanya Walker - zumba		120.00	7,296.13
	T Yeoman - lamination of map		30.00	7,266.13
	D Ede - petty cash - stamps		7.20	7,258.93
	MVH&PFA (zumba room hire)		39.00	7,219.93
	D Ede - salary		545.20	6,674.73
	interest	0.23		6,674.96
	Cash receipts - zumba	87.00		6,761.96
TOTALS YTD Financial year 2013/14		£ 30,307.23	-£ 34,319.89	
RECONCILIATION CASH BOOK TO BANK				£
Cash book balance b/d	FY 2013/14, YTD month		12	£ 6,761.96
Balance at bank at end :			18-Mar-14	
	Revenue Accounts		6,682.07	
	Unpresented Items	receipts	90.09	
		payments	- 10.20	
			£ 6,761.96	-
				Variance
ACCOUNTS FOR PAYMENT				
D Ede (Salary)	for current month		<i>paid on 15th of the month by standing order & included in the above balances</i>	545.20
Plus	A Kendall Messenger expenses			191.70
	Tanya Walker - zumba			120.00
	MVH&PFA (zumba room hire)			52.00
	MVH&PFA playground maintenance			80.00
	MVH&PFA (zumba room hire)			39.00
				482.70
RECEIPTS & PAYMENTS REPORT TO COUNCIL				
MEETING DATE		19th March 2014		
Prepared By:	<i>Debbie Ede, Clerk to the Parish Council</i>			
Date:	<i>18/03/2014</i>			