

# MALBOROUGH PARISH COUNCIL

## Minutes of Parish Council Meeting;

<b>Date:</b> 16 <sup>th</sup> April 2014		<b>Venue &amp; Time:</b> The Annexe, commencing at 7.30pm
<b>Present:</b> Cllr Gill Boyce Cllr K Harrod Cllr Ann Kendall Cllr K Makepiece Cllr Lucinda Pedrick Cllr Paul Pedrick Cllr John Yeoman (in the Chair) Cllr Kevin Yeoman	<b>In Attendance:</b> Debbie Ede Clerk & Minute Taker	<b>Apologies:</b> Dist Cllr Paul Coulson PCSO D Gibson County Cllr Rufus Gilbert PC Jo Pengilly Cllr R Rendle

Ref 2014/15 Minutes	Action
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### 001 MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council meeting of 18th March were agreed and signed proposed by Cllr Boyce & seconded by Cllr K Yeoman.

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**002 INTERESTS** – Cllr Kendall declared an interest re finance and withdrew from that topic.

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**003 MESSENGER** - Cllr Yeoman volunteered to write the Messenger report

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### 004 MATTERS ARISING (from previous minutes only)

- A. Cllr J Yeoman shared the design for a plaque in the Church about the bomber crew killed in WW2 just outside the village. The calligraphy had also been shared and agreed with the Church. All approved the layout and agreed that the framing etc would be progressed and the hanging and dedication would be planned, maybe in November.
- B. The new footpath map is now up and we need to ask Dave Rundle to paint the notice board as agreed last year.
- C. o/s Feedback and costings are awaited from the AONB for a village sign, the AONB will also invite DCC to contribute
- D. o/s Responding to complaints about the positioning and quality of adverts for the bunker open days, the organisers have invited Councillors to meet them and discuss concerns.
- E. Re dog control orders and our wish to have supplementary orders for Malborough; we are still waiting to hear back from SHDC legal and environmental teams re a meeting to discuss what we want and what the over-arching orders can deliver that for the Parish. Tracey Weaver has reported no progress on the parishioner asked to fix the gate re the incident last month. Cllr P Pedrick queried the situation w.r.t. a known dog problem on Cumber, a dog which is not in control when out and cannot be physically held by the owner. It is reported as aggressive to other dogs. Cllr Harrod said it has now bitten someone although it is not sure if this incident has been reported. Cllr Harrod said she cannot go out with her dog if that dog is also out and about. Cllr Boyce will investigate whether the bitten victim has reported the incident to the police. Cllr P Pedrick will also liaise with PCSO Gibson. This would again be queried with the dog warden with a request for the dog to be muzzled when out.
- F. Re the toilets, having decided we wish to keep them open all year round, we are awaiting confirmation of a meeting with SHDC to negotiate the way forward. Cllr Harrod

## MALBOROUGH PARISH COUNCIL

### Minutes of Parish Council Meeting;

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queried whether the advent of a café in the Post Office would add additional weight to our argument?

- F. Cllr Harrod has talked to the school about kids running out into the road, skipping etc and an email has gone out to all parents about the dangers. However once the children have left the school it is the parents' responsibility. A near miss was reported.
- G. SWAST have been contacted again about an update course on the defibrillator.

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#### 005 POLICE BUSINESS & NEIGHBOURHOOD WATCH

Jo writes: ..."Please accept our apologies..."

The crime recorded for the past four weeks for Malborough are as follows:

2 X CRIMINAL DAMAGE TO VEHICLES – SCRATCHES CAUSED TO CARS IN LOWER TOWN  
1 X COMMON ASSAULT – LOWER TOWN

At this time the Criminal damage is undetected however the Common Assault will be finalised as detected shortly.

It has been a good month for Malborough so far, with the evenings now getting lighter and more visitors in the area we will be patrolling the local parks etc regularly and the beauty spots.

The road safety drive this month is SPEED so if you see us parked up on the A381 then we will be monitoring speed however we will still be looking at other driving offences.

At this time we are investigating another dangerous drive incident that happened close to Malborough on the A381 yesterday and have appealed for witnesses on the Kingsbridge Police Facebook page.

Also please all attend the Marine Awareness day the poster is in the Co-op Garage, many emergency services and agencies will be participating and it would really be good to meet you there. The date is 22nd APRIL 2014 0900 – 1600 hours Whitestrans Salcombe.

Thanking you, Jo Pengilly..."

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#### BUSINESS TO BE DISCUSSED

##### 006 HIGHWAYS

The meeting noted that:

- Nothing had been heard back from DCC re the road classifications
- Nothing had been heard back from DCC re the status of the disabled bay in Lower Town
- On road parking enforcement was now the responsibility of DCC rather than District
- Surface dressing is planned on various parish roads imminently.
- Cllr L Pedrick reported severe parking problems recently in Collaton Road, saying it was 'carnage trying to get through Malborough'. It was the nights of a KATS function and the overflow parking at the village hall was open. Cars were backed up, double parked on both sides of the road and blocking driveways including one required for disabled access. Traffic was backed up along Collaton Road and you would not have got any emergency vehicles through as even a car could not get past. Cllr P Pedrick said he thinks the double yellow lines need extending as there is going to be a serious accident. Cllr Harrod had an opposing view saying that at least the chicanes and parking slowed the traffic down. There was no consensus from the meeting about the merits or otherwise of extending the lines; a watching brief would be kept. Cllr Kendall asked that MVH be asked to marshal parking popular events. Cllr P Pedrick said that a further turfguard extension should be planned.

## MALBOROUGH PARISH COUNCIL

### Minutes of Parish Council Meeting;

---

- Cllr P Pedrick reported road-edge erosion on Collaton Road between Rook House Lane and Collaton Down on the lower/southern side of the road
- Cllr J Yeoman asked whether the Luckhams Lane flood work had been done – nothing different had been noted although the road had been closed for a while.
- *Items o/s and c/f to next meeting: Re the unsatisfactory primary gritting routes - Collaton Road was still not included – the school bus route. Dist Cllr Coulson is awaiting a response to his query.*

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#### 007 FOOTPATHS TREES & ALLOTMENTS

- A. The meeting noted ONE VACANT ALLOTMENT for the coming year
  - B. Re Footpath 9, nothing had been heard from the landowner
  - C. There had been a query from a parishioner, passed onto SVRA about trees felled on Cumber round the old community centre.
- *o/s the process of registering ownership of the Pound and the Green pends on the Chair attending the Land Registry Office in Plymouth*

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#### 008 VILLAGE HALL

- A. Cllr Kendall attended the last meeting of MVH&PFA and reported some on some of the main topics. The full Minutes of MVH&PFA are on:  
<http://www.malboroughvillage.org.uk/group/villagehall>  
Village events to promote include the 2014 Scarecrow Trail over the Spring Bank Holiday weekend 24-26<sup>th</sup> May.



This coincides with an event on the cricket pitch.

- B. Re. the MVH capital programme and the replacement of the roof at a cost of £25k, the meeting is waiting on an answer from Cllr Coulson as to whether this could be subject of grant aid from the New Homes Bonus.
- C. Cllr Kendall reported on the wish to plant a rooted Christmas tree on the verge but MVH had discovered that DCC would charge for this. The MVH is now thinking of clearing space inside the hedge to plant a rooted tree.
- D. Other business included Geoff Allen repairing the mower and the hunt for new chairs. Cllr P Pedrick had talked to Nick T about compromise on a Zumba slot but no viable time slot could be identified for the summer. Zumba at MVH will therefore start again on September 22<sup>nd</sup>.

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#### 009 MISCELLANEOUS

Cllr J Yeoman took the meeting through the following:

- A. The Cinnamon Trust had asked for volunteers in the village. Contact details are 01736 758 707 or [sallycollins@cinnamon.org.uk](mailto:sallycollins@cinnamon.org.uk). A national charity that seeks to keep elderly and terminally ill owners and pets together for as long as possible
- B. South Hams CAB are looking for Trustees. 01548 830 084 or [meadeng@f2s.com](mailto:meadeng@f2s.com)

## MALBOROUGH PARISH COUNCIL

### Minutes of Parish Council Meeting;

---

- C. DCC are running a Childrens' centres consultation from 22<sup>nd</sup> April
- D. DCC are running Library consultation from 17<sup>th</sup> April
- E. European elections on take place on 22<sup>nd</sup> May. There is also an election for a District Councillor for Salcombe & Malborough on the same day.
- F. Scarecrow Trail : Cllr Harrod queried whether she could promote the Malborough scarecrow competition on the back of the Kingsbridge Show as a similar event was planned for the show. Social media could be deployed to spread the word. Cllrs Boyce and Kendall supported this.
- G. A Community Safety Event planned if anyone wishes to attend, wednesday 30<sup>th</sup> April 1pm start. 01626 215 894 chanelt [hobley@teignbridge.gov.uk](mailto:hobley@teignbridge.gov.uk)

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#### 010 PLANNING

- A. The following applications have been received by the Parish Council and are/have been under discussion and consideration. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion within the Parish

**33\_46/0918/14/O:** Outline application (approval sought for access, layout and scale) for mixed tenure housing, comprising 8no. open market dwellings and 8no. affordable dwellings Application Address: Land at Alston Gate, Malborough, TQ7 3BT Applicant Name: Cholwells Court, Woolston, Kingsbridge .

Council would need to decide whether a public meeting was required once the planning documentation had been received from SHDC. Anecdotally, it was felt that the parish was resigned to and felt steam-rolled by the plan. Hard copy of the pre-application responses had been received from the developers, of the 16 responses 75% were in favour. Cllr Pedrick asked that, if we have a drop in event, it needs to be made clear that Malborough parishioners do not necessarily meet the need and eligibility criteria for the Affordable Housing. A major concern was still the safety of pedestrians and vehicular access and sewerage. It was agreed a public meeting/or drop in session would be arranged in due course.

Cllr Makepiece asked 'what is an affordable house'; is there a formula or calculation? Cllr Pedrick said it relates to the value of the local housing stock which is then discounted to make it affordable. Rents on the houses vary between the different housing organisations too. There is no link between 'affordable' and the average local wage. The meeting expressed their continued disquiet on the whole national system with its inherent unfairnesses, lack of consideration of local connections and needs etc and the shortfalls of Devon Home Choice.

Thanks had been received from a parishioner for the parish councils' help in assuring the vacant Great Park tenancy went to a local couple.

B. Decisions – none received in month

## MALBOROUGH PARISH COUNCIL

### Minutes of Parish Council Meeting;

---

C. Enforcement Issues - an updated list has been shared with the Parish but concerns were raised, again, about the time taken to investigate and follow up each issue. It was reported that Cross Park had been visited by various parties re enforcement issues.

Neighbourhood Planning; Cllr Yeoman advised that the group had met again in April and the questionnaires were nearly finished and would be out in June. Meetings take place on the first Monday of the month, more volunteers are very welcome.

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#### **011 FINANCE & GOVERNANCE**

A. The draft 2013/14 final accounts were received, the headline and summary figures explained and examined and the month 13 position consequently signed off. These would now be sent to the Internal Auditors for their work to start. Proposed by Cllr Kendall and seconded by Cllr K Yeoman, the meeting gave their unanimous approval to the figures. PAYE and the Clerks P60 have also been completed.

B. Cllr J Yeoman took the meeting through the Annual Governance Statement and, proposed by Cllr Boyce and seconded by Cllr L Pedrick the meeting agreed that its system of internal controls and governance were sound and signed off the Annual Governance Statement.

C. The monthly accounts, cash book and bills to pay were received, shown as year to date Appendix A. With Cllr Kendall withdrawing from discussion, Cllr Boyce proposed the payments and Cllr Harrod seconded and they were approved unanimously.

D. Monies for the two schemes funded via the TAP fund have been paid across. DCC have been contacted to see how they want to input into the Cycle Track safety changes and to co-ordinate the work with their promised signage and we will liaise with the Pre-School to progress their Sensory Garden scheme

E. It is hoped that a bid for a new roof for the village hall can be worked up and submitted to the New Community Investment Projects (New Homes Bonus) Fund by end Dec 2014.

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#### **012 OPEN FORUM**

A. Cllr P Pedrick asked for a strongly worded letter to go to the NT re the National Trust car park at Soar. He reported that numerous complaints had been made to him and that he believed there had been a verbal assurance made by the NT, prior to their planning application, that no charges would be levied. Concerns included inappropriate urbanisation, difficulty re access, fewer car parking spaces, a design which would encourage bikes and BMX enthusiasts, increased turning on the blind corner by the Coastguard Cottages by large vehicles. It was agreed we would write with our concerns addressed to David Ford and copied to Senior Management.

B. Cllr A Kendall said the feedback on the pilot signage at Bolberry was not favourable. There was no charging policy but donations were invited.

C. It was understood that Emma Reece was no longer in post and there had been significant staff turnover in the local NT team.

D. Cllr Boyce reported the dog bin on the cycle track before Yarde and Coombe down house was overflowing again

E. For information the car park at South Milton is now accessible again with a new chipped road made by the local farmers, not the National Trust.

# MALBOROUGH PARISH COUNCIL

## Minutes of Parish Council Meeting;

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### 013 CORRESPONDENCE

Received from: Healthwatch Voices – newsletters, Devon Remembers website information [www.devonremembers.info](http://www.devonremembers.info), DALC news, Came & Company (insurance) newsletter

There being no further business the meeting closed at 21.50hrs

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**DATES FOR THE DIARY:** Please note that the Date of the next Parish Council meeting is **Wednesday 21st May 2014, 7.30pm, Venue Village Hall Annexe.**

Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

Actions default – unless otherwise specified the Clerk takes forward any agreed actions Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1<sup>st</sup> Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

#### Distribution List

Cllrs Boyce, Harrod, Kendall, Makepiece, L Pedrick, P Pedrick, Rendle, J Yeoman, K Yeoman

**For Information: e-circulation to:** District Cllr. Paul Coulson, County Cllr R Gilbert, Mr Tony Lyle (allotment rep), Mr E Putt, Salcombe Police Station, Mr Allan Benstead (Tree Warden), Mrs E. Bond (Asst. Tree Warden), Reverend T Skillman, Malborough Parish Council Notice Boards (2), Malborough Primary School, Malborough Village Hall Committee: Mr A Morgan, Mrs Gail Allen, Mr A Purchase, National Trust, SVRA

**MALBOROUGH PARISH COUNCIL**  
**Minutes of Parish Council Meeting;**

Category	Descriptor	Paid In	Paid Out	Cash Book Balance
<b>Cash Book Balance b/f from last financial year</b>				<b>6,279.26</b>
Receipt	Allotment fees	27.50		6,306.76
	SHDC TAP funding	2,435.98		8,742.74
	D Ede NIC employee deductions	51.84		8,794.58
	All Saints Church (re recharge church path repairs)	475.00		9,269.58
	Messenger	97.40		9,366.98
	Allotment fees	171.00		9,537.98
<b>TOTALS YTD Financial year 2014/15</b>		<b>£ 3,258.72</b>	<b>£ -</b>	<b>£ 1,501,791.58</b>
<b>RECONCILIATION CASH BOOK TO BANK</b>				<b>£</b>
Cash book balance b/d	<b>FY 2014/15, YTD month</b>		<b>1</b>	<b>£ 9,537.98</b>
Balance at bank at end :			<b>02-Apr-14</b>	
	<b>Revenue Accounts</b>		<b>8,833.85</b>	
	<b>Unpresented Items</b>	receipts	<b>885.33</b>	
		payments	<b>- 181.20</b>	
			<b>£ 9,537.98</b>	<b>-</b>
				<b>Variance</b>
<b>ACCOUNTS FOR PAYMENT</b>				
D Ede (Salary)	<a href="#">for current month</a>	<i>paid on 15th of the month by standing order &amp; included in the above balances</i>		545.20
Plus	NIC employer contributions			61.00
	NIC employee contributions (received from D Ede)			51.84
	Danwood			312.62
	Messenger expenses - A Kendall			30.37
	Messenger expenses - M Kendall			33.60
	Messenger expenses - P Cole			5.00
	Viking			166.38
				<b>482.70</b>
<b>RECEIPTS &amp; PAYMENTS REPORT TO COUNCIL</b>				
<b>MEETING DATE</b>		<b>16th April 2014</b>		
	Prepared By:	<i>Debbie Ede, Clerk to the Parish Council</i>		
	Date:	<i>16/04/2014</i>		

**APPENDIX A**