

MALBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting;

Date: 23 rd October 2013		Venue & Time: The Annexe, commencing at 7.30pm
Present: Cllr K Harrod Cllr Ann Kendall Cllr Lucinda Pedrick Cllr R Rendle Cllr B Sweetman Cllr Kevin Yeoman Cllr John Yeoman (in the Chair)	In Attendance: Debbie Ede Clerk & Minute Taker	Apologies: Cllr Gill Boyce Dist Cllr John Carter Dist Cllr Paul Coulson County Cllr Rufus Gilbert PCSO D Gibson Cllr Paul Pedrick PC Jo Pengilly

Ref 2013/14 Minutes Action

067 MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council meeting of 18th September were agreed and signed, proposed by Cllr Kendall & seconded by Cllr J Yeoman

068 INTERESTS - Cllrs J Yeoman and Kendall declared interest under finance and withdrew from discussion on these items.

069 MESSENGER - Cllr L Pedrick volunteered to write the Messenger report

070 County Councillors Report

Dist Cllr R Gilbert had sent his apologies to the meeting but had reported that some progress in securing signage for the cycle track around Churchhill Farm following safety concerns from the owner. A response was pending from DCC highways/traffic teams although it was unlikely DCC had money for any physical barrier.

071 POLICE BUSINESS & NEIGHBOURHOOD WATCH

Jo Pengilly sent apologies and her report which reads *"Dave Gibson and I will be unable to attend the meeting tonight, please could you read the following report out from us both, if anyone has any questions and information they would like to tell us please contact us in the usual manner by sending us an email or via 101 or if you see us out and about by approaching us.*

The crime figures for the past month are as follows for the Malborough area:

- 1 X COMMUNICATIONS ACT*
- 1 X POSSESSION OF DRUGS*
- 1 X COMPLAINT AGAINST DOGS*

There have been 6 other reports however these are not for disclosure (not necessarily crimes but incidents within the area)

This in comparison with the past year which were:

- 2 x THEFTS*
- 1 X COMMUNICATIONS ACT*
- 1 X FRAUD*
- 1 X BURGLARY and 2 other reports not for disclosure.*

This shows that this year crime figures are down which is a very good thing and we are constantly at this time working with many agencies for on-going problems which have been a problem in the past few months, which seem to be resolved at this time.

Dave Gibson has attended the Primary school today and completed an input on safety, we hope that these visits will continue so that we can meet all the age groups, within our community.

Cumber Close Turning Bay: two advice notices have been issued to people parking at the location and if the same persons should continue then these people will be spoken to. Continuing checks of the location will take place.

Also we have been informed that there is an on-going concern about empty aerosol canisters being left in the park area of Malborough, we will patrol this area to monitor it, but if anyone has any information please could they let me know.

I am really sorry that I have been able to attend a meeting yet but I will try to attend the next.

Please can I highlight to you all that I am a great believer in sharing information no matter how small this information is, if it is drugs, traffic offences or antisocial behaviour. I really welcome messages and

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information about anything which may be occurring in our community, so if can I encourage you all to listen out and share anything which you feel may be of interest or concern to us all I would like you to contact me or Dave (no matter how small this may be it may be the bit of the puzzle that's missing). My email address is jo.pengilly@devonandcornwall.pnn.police.uk Leave me your contact number and I will ring you as soon as I can, but by targeting problems we help to resolve issues and this is exactly what I believe in. Thanking you all and look forward to meeting you all soon.
Jo Pengilly: Salcombe neighbourhood beat manager”

Cllr Harrod reported incidences of cold calling within the area

072 MATTERS ARISING (from previous minutes only)

- A. The new dog bin has been fitted.
 - B. The Jubilee seat has been painted - thanks to Barry Sweetman and Alan Bickle
 - C. The process of registering ownership of the Pound and the Green is pending on the Chair attending the Land Registry Office in Plymouth with evidence of his identity to support the requisite Statement of Truth necessary to progress the registration.
 - D. Signs for Shute Well have been ordered, received and will be erected this week (Cllr Sweetman)
 - E. The parish volunteer road sweeper has been given a risk and safety brief and a job description. With a barrow made available by SHDC, Alan Bickle will now be doing this work as a volunteer to the Parish Council.
 - F. A preliminary meeting has taken place with SHDC re the possible seasonal closure of the public toilets. No decisions have, as yet, been made by the District Council but through monitoring water usage Malborough ranks at 40 out of 48 toilets ie: we are one of the lowest users. Other criteria will be taken into account when SHDC make their decision and we are playing an active part in the discussions, highlighting the importance of the facility to the Parish.
 - G. South Huish have agreed the return of their 30 Jubilee mugs. circa 33 mugs of our own remain unsold.
 - H. Having accepted Luscombe Mayes' offer of a specimen oak tree to celebrate their 140th year in business we are still liaising as to when and where it will be planted.
-

BUSINESS TO BE DISCUSSED

073 HIGHWAYS

- A. An article in the Messenger re the possibility of new yellow lines at Collaton Road has resulted in feedback from parishioners both for and against. Councillors weighed up the pros and cons, new yellow lines from the **village hall to the bus stop only** being the favoured option. It was agreed to investigate the possibility of this, through 'piggy-backing' on another traffic order through application to DCC. Cllr L Pedrick also reported dangerous parking by a large red van along Collaton which, although not illegal, caused a visibility problem. She also reported two incidences between traffic and horses which had been reported to the police.
- B. Ongoing problems re surface water draining from Great Lane/Luckhams onto the A381 are being looked into by DCC Highways. The problems had been exacerbated by the number of householders having tarmacked their drives. The drain installed by DCC was not efficient. The meeting agreed that DCC should be asked to revisit the drainage as drives had been tarmacked for years and it was the DCC drain that was not working.
- C. Cllr Rendle asked that we revisit the pedestrian route from Alston Gate to the village. This had always been a safety concern, ignored by DCC Highways, but now that the development was underway, something needed to be done. However the Parish has no remit to intervene or take action other than re-iterating its' concerns.
- D. Cllr L Pedrick reported bad flooding by the Pinhays' Hill layby.
- E. Cllr L Pedrick also reported a hole in the road by Broadmoor Cross.

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- F. Following the earlier agreement in principle, Cllr John Yeoman will investigate new Village signage with the AONB, the latter paying 50%.

074 FOOTPATHS TREES & ALLOTMENTS

- A. Re grass cutting done by DCC within the village 4x per annum; as previously agreed quotes had been requested from SHDC to offer a comparable service. The costs had come in slightly higher at £42 per cut for six cuts per annum. This would not be affordable within the potential £138 devolved from DCC. Cllr K Yeoman reported that DCC had only delivered 2 cuts to date this year. This links in with the offer of sponsored cuts in exchange for advertising - 2 expressions of interest have been received re this after the article in the Messenger. Cllr Kendall proposed waiting for the DCC services to bed down for a year before making a decision to take the service in house, this was agreed but it was suggested we approach DCC for a rebate on the 2 cuts o/s and a cutting timetable against which to monitor them in future. It was agreed to pend the sponsorship possibilities until the annual review of DCC services.
- B. Re the establishment of the Furzedown Track as a bridleway, the Planning Inspectorate have decided not to direct DCC to expedite their review process and decision. We must wait our turn (243 applications o/s with DCC), this as there was no evidence (ie: no reported incidents or accidents on the roads between traffic and horses) to support the safety concerns raised by riders and the Council. However, as above, equine accidents have been reported and riders are urged to make sure any incident is logged.
- C. The new dog control orders have been received and are attached at appendix B. They have also been sent to the Village Hall and will be published in the Messenger. Copies will also go up on the notice boards. Cllrs J Yeoman and Harrod reported further incidences of dog fouling in Cumber Close and on Village Hall land.
- D. A further water bill had been received, again for £0, for the Charnwood (allotment site) for 'building' water. Cllr Yeoman will check the meter number on the allotments to see if it was the same as that on the bill.
- E. One allotment tenant has served notice and would like to quit before the end of the year, another plot has changed hands. There is no waiting list at present.

075 VILLAGE HALL

- A. Cllr Yeoman attended the last meeting of the MVH&PFA and reported that
- Complaints had been received about the state of the grounds (those not maintained by Jonathon Hawtin). These are being addressed by the loan of another mower.
 - A Grant had been awarded from Fields in Trust, this will completely fund the removal of the tree stumps by the tennis courts.
 - The Gents toilets have been revamped at less than budget
 - An agreement had been reached with W&W Utilities on the siting of a gas regulator on VH land.
 - Pat Wood is proposing that zumba timings are fixed and MAD kids work round the dance sessions.
 - Bonfire night celebrations are on the 5th itself
 - Tennis courts - families are requesting key purchase at £40.
 - A sub-committee will look at hire/charge rates for 2014
 - A 14ft Christmas tree will be purchased
 - Some repairs to the older swings have been made, the materials costing £148. Cllr Kendall proposed. and Cllr L Pedrick seconded. that the Parish Council fund this as we are responsible for the maintenance of the new equipment. This was agreed.
 - The football team are asking our opinion about sponsored advertising around the grounds. Hoardings will be c. 8ft x 2ft, 25% of the revenue would be donated back to MVH to use as the Committee decides. The balance would be invested in junior

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football. The Council agreed it had no objections as long as proposals were cleared with SHDC planning and the opinions of local residents sought.

- B. Cllr Kendall reported that Zumba had started again in the village hall on the 14th October and was well supported with £128 taken in the first session. The new teacher was excellent and brought her own following with her. However the scheduling of other events such as blood doning still means that the hall is not available every week.

076 MISCELLANEOUS

Cllrs reported that:

A.

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REMEMBRANCE SERVICES 2013

Sunday 10th November

PARADE AND SERVICE

Parade starts at 10.30am from the Village Hall

Laying of wreaths at War Memorial

Service at All Saints Church at 10.55am

Monday 11th November

CEREMONY AT THE PLAQUE

Short service and laying of wreath at the Plaque in the car park at Soar, 11am



ALL PARISHIONERS WELCOME AT THESE EVENTS

- B. November 6th is confirmed as the date for the next 1st aid session; Cllr Kendall is collating interest and will take forward the arrangements. 21 people have confirmed.
- C. There is an offer of an update session re defibrillator training from West Country Ambulance. It was suggested that this takes place in late January/February, after the panto. Cllr K Yeoman reported that it was difficult to open the cabinet although Cllr J Yeoman confirmed the cabinet was now unlocked.
- D. The next Blood Donation session is on 11th November
- E. Consultation has been received about the Mobile Library routes, affecting us will be the cancellation of the Bolberry Service.
- F. Register of Electors; parishioners are reminded to complete the register
- G. www.connectingcommunities.org.uk - this website allows parish councils and community groups to contact other like minded people to gain knowledge and experience of different types of projects or schemes

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- H. There is a 'Call for Sites' exercise underway by SHDC where all landowners and developers are invited to suggest sites they wish to make available for development to meet housing, employment and traveller needs. This will NOT in itself determine whether a site should be allocated for development.
- I. There is a planned Super Cluster Meeting in Ivybridge on Monday 11th November
- J. This years' TAP fund is £17,090 with applications requested by 10th January. Investment for the Sensory area for the Pre school was suggested and Cllr Harrod will bring forward proposals. Football pitch aeration was also suggested - Cllr K Yeoman will investigate.
- K. Malborough website; the AGM was on 23rd September, Chris Musgrave had agreed to stay on as treasurer and Martin Gautier will be administering and maintaining the site.
- L. Cllr Kendall, re the Messenger advertising rates, recommended a small increase in rates for the coming year and the new rates were approved, especially given the loss of the Bigbury income for printing of their newsletter. Cllr Sweetman congratulated Ann on all her work on the Messenger over the years.
- M. Cllr L Pedrick reported that she had had complaints about the sewerage smells at Portlemore, the smells bad enough to apparently taint laundry and affect the health and well-being of the residents. Some nights residents have reported lorries taking out the excess all night. Cllr Pedrick had suggested to the residents that they need to keep a diary of events. Residents have written to SWW but complaints to date have been dismissed. The meeting agreed to write to SWW querying the capacity issues and asking how the Alston new build (and the Salcombe houses) are going to be accommodated. Cllr Kendall suggested we talk to all the Portlemore residents, investigate further and copy our County Cllr with our letter to SWW.
- N. 2014 Parish Council meeting dates had been previously circulated with meetings confirmed on the 3rd Wednesday of the month.
- O. Cllr Kendall reported that Great Park ground maintenance was still 'not great' and residents still seem unclear as to what their responsibilities are. It was agreed to contact Hastoe again.
- P. It was noted that Councillors would be attending Alan Boyce's funeral and representing the Parish Council.
- Q. Correspondence, not taken separately, had been received from Healthwatch Devon

077 FINANCE & GOVERNANCE

- A. The monthly accounts, cash book and bills to pay were received, shown as year to date Appendix A. A proposal to accept the monthly accounts and authorise the payments was made by Cllr Harrod, seconded by Cllr Rendle and passed unanimously with Cllrs J Yeoman and Kendall standing back from discussions re payments due to them. A further £15 for delivery of the filing cabinets was also agreed. The cheques were drawn. The meeting noted that the Church had agreed to contribute towards the cost of the Church path and needed to be approached to reimburse the Council.
- B. The meeting authorised the standing order change in respect of the Clerk's remuneration as agreed last month.
- C. SHDC had written out re changes to the Council tax support grant for 2014/15, further details would be sent in due course.
- D. The Minute Book had 'self destructed' and was no longer lockable. There is a legal requirement to have a locked record. Normally the minutes are taken out of the book and bound, the lockable book then reused. Cllr Sweetman proposed, Cllr Harrod seconded purchasing a new book, this was agreed.

078 PLANNING

- A. The following applications have been received by the Parish Council and are/have been under discussion and consideration. Any recommendation by the Parish Council to the

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Planning Department is noted after the application details. Those without comment remain under discussion within the Parish.

- 33/2101/13/F: Proposed agricultural machinery store and workshop Alston Farm, Malborough, Kingsbridge, TQ7 3BJ Mr P Shepherd: Alston Farm Malborough Kingsbridge TQ7 3BJ, *received last month, now MPC approved*
- 33/2126/13/F: Resubmission of householder application 33/1512/13/F for extension at ground and first floor levels to existing property Overdowns, Bolberry, Malborough, Kingsbridge, TQ7 3DY Mr S Shortman *MPC approved*

B. SHDC decisions

- 33/2048/13/F: Householder application for installation of flue, Furzedown Farm, Malborough, Kingsbridge TQ7 3DT. Conditional approval

C. A further updated list of outstanding enforcement cases had been received from SHDC for information and were discussed. Information would be fed back to SHDC. As agreed last month the Council would be following up the enforcement issues identified re the Bolt Head Airfield.

D. Neighbourhood Planning; Cllr Yeoman advised that the wider steering group had met on 7th October with future meetings scheduled for the first Monday of the month. There was enthusiasm and progress and a full brief would be included in the next Messenger. The 6 week Public consultation process was now closed (to designate the parish boundaries as a NP area) and the area designation is awaiting consideration by SHDC Executive Committee in December. Details can be found at <http://www.southhams.gov.uk/shneighbourhoodplans> and <http://www.malboroughvillage.org.uk/group/parish>. Progress was also being made in setting up a dedicated email address and Facebook site for YOUR PLAN.

079 DISTRICT COUNCILLORS REPORT: Apologies had been received from Dist. Cllrs. _____

There being no further business the meeting closed at 22.30hrs

DATES FOR THE DIARY: Please note that the Date of the next Parish Council meeting is **Wednesday, 20th November 2013**, Annexe, at 7.30pm/19.30 hrs.

Signed as a true record: _____

Print Name & Date: _____

Actions default - unless otherwise specified the Clerk takes forward any agreed actions Agenda Items and Updates; where possible please could these be submitted to Debbie by the 1st Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Debbie for distribution) together with their apologies.

Distribution List

Cllrs Boyce, Harrod, Kendall, L Pedrick, P Pedrick, Rendle, Sweetman, J Yeoman, K Yeoman

For Information: e-circulation to:

District Cllr. John Carter, District Cllr. Paul Coulson, County Cllr R Gilbert, Mr Tony Lyle (allotment rep), Mr E Putt, Salcombe Police Station, Mr Alan Benstead (Tree Warden), Mrs E. Bond (Asst. Tree Warden), Reverend T Skillman, Malborough Parish Council Notice Boards (2), Malborough Primary School, Malborough Village Hall Committee: Mr A Morgan, Mrs Gail Allen, Mr A Purchase, National Trust

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Category	Descriptor	APPENDIX A	paid In	Paid Out	Cash Book Balance
	<i>Cash Book Balance b/d</i>				5,398.06
Payment	Village Hall - annual grass cutting net			- 1,845.00	3,553.06
Payment	Saltaire Garden services			- 135.00	3,418.06
Payment	Danwood			- 138.00	3,280.06
Payment	D Ede petty cash			- 26.98	3,253.08
Payment	B Sweetman - paint for bus shelter			- 51.34	3,201.74
Payment	Grant Thornton			- 360.00	2,841.74
Payment	D Ede salary (Oct)			- 520.46	2,321.28
Receipt	interest (gross)		0.29		2,321.57
Receipt	precept 2nd tranche		5,834.50		8,156.07
Receipt	Allotment charges		27.00		8,183.07
Receipt	Messenger		42.40		8,225.47
Receipt	Zumba		128.00		8,353.47
TOTALS YTD Financial year 2013/14			£ 23,749.91	-£ 26,171.06	
RECONCILIATION CASH BOOK TO BANK					£
Cash book balance b/d	FY 2013/14, YTD month			7	£ 8,353.47
Balance at bank at end :					17-Sep-13
	Revenue Accounts			10,055.44	
	Unpresented Items	receipts		170.49	
		payments		- 1,872.46	
				£ 8,353.47	-
					Variance
ACCOUNTS FOR PAYMENT					
D Ede (Salary)	<u>for October</u>	<i>paid on 15th of the month by standing order & included in the above balances</i>			520.46
Plus	John Yeoman - protective/high viz clothing				14.28
	All Saints Church - meeting room hire				18.00
	D Illingworth (Jubilee Notice Board)				600.00
	Danwood				778.13
	Ann Kendall re Viking Messenger Expenses				216.12
	Hocking (allotment)				250.00
	N Rowell (Pound Path)				1,140.00
	OTM (Shute Well signs)				22.01
	D Ede petty cash (printer inks/postage)				42.00
	Saltaire				90.00
	Messenger - Ann kendall				55.43
	Messenger - Pauline Cole				5.00
	Messenger - Matt Kendall				33.60
	Tanya Walker - zumba				60.00
	D Ede - Filing Cabinets				75.00
					3,399.57
RECEIPTS & PAYMENTS REPORT TO COUNCIL					
MEETING DATE			23rd October 2013		
Prepared By:		<i>Debbie Ede, Clerk to the Parish Council</i>			
Date:		<i>22/10/2013</i>			

APPENDIX B: SOUTH HAMS DISTRICT COUNCIL DOG CONTROL ORDERS

On 1 October 2013, South Hams District Council (SHDC) will introduce their Dog Control Orders across the District, as empowered by The Clean Neighbourhoods and Environment Act 2005.

There are five Orders as follows:

1. **Dog Fouling.** It will be an offence for a person in charge of a dog who fails to remove any dog fouling. This applies on all land open to the air in the District, to which the public have access with or without payment. There is an exception on Forestry Commission land.
2. **Dogs on Lead.** Dogs will be required to be on a lead across the District in all car parks, near retail premises and in cemeteries and churchyards. Leads will also be required in all fenced, hedged or walled ponds, areas of water or nature reserves, together with all marked sports fields whilst organised sport is in progress.
3. **Dog Exclusion.** Dogs will be banned from fenced, hedged, walled children's play areas, bowling greens, tennis courts, skateboard/BMX parks and putting greens. Also dogs will be excluded from sporting or recreational facility pitches when sport is in play.
4. **Dogs on Lead by Direction.** Any officer authorised by SHDC (including certain external officers) can request a dog owner place their dog on a lead in any open public land, to prevent a nuisance or behaviour by the dog likely to cause annoyance or disturbance to any other person. This also applies to prevent the worrying or disturbance of any animal or bird.
5. **Beach Exclusions.** Between 1 May to 30 September, dogs will be banned from the following beaches between 1000-1900 hours; Salcombe South Sands, Hope Cove (Mouthwell Sands), Challaborough, Bigbury (part of), and Bantham (part of). Wembury beach will apply 24 hours a day between 1 May and 30 September annually.

Arrangements are being made to ensure the locations covered by these orders are suitably signed. A £80 Fixed Penalty Notice will be issued to offending dog owners, with an option to summons the person to Magistrates Court.

Full details of these Dog Control Orders can be found on South Hams District Council website.

The SHDC Dog Warden (Tel 01803 861117) and other council officers will be enforcing these orders. Email StreetScene@southhams.gov.uk