

MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

Minutes of the Management Committee Meeting Held at 7.30pm on 9th November 2016 In the Annexe, Malborough Village Hall

Present:

Gail Allen (GA), Andy Morgan (AM), John Jevans (JJ), Val Jevans (VJ), Jonathan Towne (JT), Margaret Pearse (MP), John Mahood (JM), Tony Lyle (TL)

Ann Kendall represented Malborough Parish Council

Apologies: Alan Purchase (AP), Jill Clarke (JC), Madge Bailey (MB)

The Minutes of the last Meeting. The Minutes were approved by the Committee and signed by the Chairman.

Matters Arising not being dealt with in Reports below

Review of signs for Village Access Path and No Dog signs to be undertaken

Action: VJ / GA

Chairman's Report:

Annexe Link: This has been put on hold until the situation re possible future parking has been resolved.

Cub Garage: GA to contact Dave Crunchy re the remaining contents in the garage (apart from the gas boiler and tent). If the remaining items are not required then AM suggests they are cleared by MVH. **Action: GA**

Old Pavilion : GA and TL have noted that the shiplap is in very poor state. No progress has yet been made on resolving this. GA has given a possible source of funding to TL to investigate. **Action: TL**

Ex-Bonfire Stock: Monies from sale of last year's stock are still outstanding. AM to resolve this.

Action: AM

Treasurer's Report: (JJ acting on behalf of AP)

Account Balances: Treasurers: £17,486, Reserve: £ 13,334, Wood: £3,747.26, NSI: £ 4,522.

Figures for 2016 include cost of purchasing and installing new Main Hall Heaters and also Floor Resurfacing.

Aged Debtors – Zumba outstanding £15 June 2016. £20 has been invoiced to KATS re the re-hanging of the Cleaners Cupboard door which had been removed in preparation for their stage sets.

The £98 showing in Legal Fees in Accounts relates to the MVH portion of the cost of Surveyor assessing valuation of plot of land adjoining Highland. AP has now changed heading to Professional Charges to encompass all such fees.

Secretary's Report:

Fire Escape Doors: TL has examined the doors requiring attention and advises that minor repairs could be done to make them more serviceable. He will investigate better fittings for the doors leading onto the car park as these are the most used. In addition, a raised sill for the doors to shut against would be advisable and make a better fit. Maybe necessary to replace in the long term. **Action: TL**

Annexe: GA has not yet been able to manage to touch up the damaged paintwork but will do so in the next week or so. **Action: GA**

Devon Air Ambulance Lighting Column: An email from Fields in Trust has been received confirming agreement by the FIT Trustees that the Lighting Column may be erected on MVH land. An official letter is awaited but the Solicitor dealing with it is currently on Jury Service. The Parish Council has applied for Planning Permission and it is hoped that consent is given promptly so that the work can go ahead.

Salcombe Lifeboat Disaster Centenary: Email had been received from the organisers of the commemoration of the disaster in 1916. This was forwarded to the committee recently regarding the loan of MVH chairs to Salcombe Church for the service, which was attended by a large congregation, including members of the

families involved in the disaster. It was good that Malborough could play a part in the day which was extremely well organised.

Village Access Path: The work on this has now been completed by the contractors and paid for by the Parish Council. Signage is yet to be organised. The Parish Council are suggesting that we should have an official opening of the path on the 22nd November with the ribbon to be cut by the PC, MVH and SVRA to show co-operation between the 3 parties. Dog bins have been erected at each end of the walk.

Dog Control: A resident from Cumber, with a collie, is constantly walking across the fields and grass areas with his dog loose and has been photographed by Nikki Hawtin. The dog was seen running around the playing fields. GA asked the Committee if she should contact SHDC to make a complaint. As he had been seen with his dog on a lead in recent days walking along the road then it was felt we should put this on hold for now.

Sports

JJ to consult with DP when the Cricket Nets are being taken down

Action: JJ / DP

JJ to ask MB what the situation is regarding a football post which is lying in the grass below practice area. This could potentially cause damage to the gang mowers.

Action: JJ

Following a discussion at the last meeting regarding using the KM line marker to renew the Tennis Court lines it was decided to leave this until the Spring.

Action: JJ

The Parish Council have proposed that they take on the direct payment for the Play Area grass cutting and 50% of the General Area (not Playing Fields) which means they can reclaim the VAT element currently being charged. This will necessitate the work being put out to tender. Debbie Ede and GA to work together on the tendering process.

Booking Officer

KATS have booked September (later week than usual) for September Show 2017 with an extra day for deliveries. Their bookings are now in the calendar for both 2017 and 2018.

Praise for the newly resurfaced floor has been received from Yoga and Badminton teams (who are pleased with the larger court lines).

Pilates has booked for next year and would like to book 2nd January (which is when the Main Hall is being repainted). Ann Marie has found Village Hall badminton net and would like to be able to store this in the Hall.

GA suggests that perhaps when the cleaners cupboard is moved from beside the stage this would be an ideal place to keep it? Tuesday evening Badminton now has more than 12 players - so are full and wondered if this could be put onto Village website. It was suggested that a waiting list be set up for interested parties who could step in when a vacancy occurs.

NRI Fabrics are in on Fri and have asked if they could have the key at 7am.

Tuesday morning Badminton had suggested that perhaps a dark colour could be used for the rear wall of the Hall when repainted to enable the shuttlecock to be easily seen. This was decided against.

Wood:

Picnic bench – needs securing by the bin at the Skateboard Park. Chain and lump of concrete a possibility.

Action: JJ/ JT/TL

Areas within the wood need attention / thinning – TL to review and organise a working party to sort out. Wood is growing well. Few of Ash Trees need sorting and weaker ones taking out. Proposed that volunteers could do some of the work and gain the wood cut for free. The School is very pleased with the Village Access Path and happy with the Wood in general. They had informed TL that an Ash Tree was leaning on the fence and needs cutting back as a matter of urgency. TL to sort.

Action: TL

The height of the boundary hedge on the lower side of the path needs to be increased and filled in to prevent dogs accessing Lesley Freeman's track – possibly annoying her horses.

Jonathan Hawtin had mentioned that he felt the brambles could have been cut back a little more but Committee agreed that they could be strimmed back if a problem. The gang mowers are working ok although it appears the front gang maybe have a problem. TL will try and re-set otherwise Shinners Bridge need to be contacted and, at the same time, the other gangs should be sharpened.

Action: TL

It is preferable for the gang mowers to sit on a hard base with a wooden cover to protect them. This subject has been raised in the past. Necessary for a project to be set up to undertake the work.

Proposals re Robins Roost and Highland (GA declared an interest and took no part in discussions)

Land between Robins Roost and Village Hall Slip Road and Land beside the Cycle Track and Highland's boundary.

Both proposals should be treated equally.

AM had meeting with Geoff Allen of Highland to discuss value of land, responsibility of legal fees, exact new boundaries, need for access on MVH land during construction (if proposal is accepted), fencing and hedging (1.5m from the edge of the path). Land valued at £4000 by Surveyor. There followed a discussion regarding the responsibility of legal fees. TL did not feel MVH should incur any costs. TL feels strongly that land adjoining MVH should not be sold as this establishes a precedent for others – this had been agreed in years past and in particular when the owners of Robins Roost had previously requested that they purchase land next to their property.

Public meeting has to take place. FIT could refuse and would suggest that any piece of land which is sold would need to be replaced by another.

At this point GA left meeting to allow free discussion amongst the Committee. The points discussed were not minuted and GA returned when the discussion had finished to continue with the meeting:

Bonfire Night

AM voiced his opinion that he was unhappy with the way social media had been used during in the weeks before the 5th November. There followed discussion on the rights and merits of such actions.

As per the decision of the majority of the committee, no fireworks were sold to a third party and remain safely in store for future use.

? maybe NYE to use some of the fireworks and perhaps the proposed Bonfire Sub-Committee could run a fundraiser on, say, Friday before the Village Fete (to be held 10th June 2017) to help raise funds for more fireworks for November. Plans would need to be in place for any future November Bonfire Night to alleviate parking issues together with sufficient marshalls.

Kevin Yeoman has asked that the comment "Having had an insurance claim in 2014 from a member of the public, despite all the necessary safety preparations being in place" which was printed in The Gazette should be discussed by the Committee. He did not feel that those safety preparations were actually in place and that the bonfire was not marshalled safely. Following a discussion by the Committee, GA offered to write to Kevin Yeoman.

Action: GA

Annexe and Entrance Halls Flooring:

A quotation has been received for:

Main Hall Entrance – Heavy Tread Rib Matting in Brown to help prevent dirt being taken into the Hall. This to replace the coir matting and fill in the mat well currently in the entrance hall. Total: £354.90 including VAT.

Annexe Entrance – Heavy Tread Rib Matting to act in the same way as the Main Entrance - £180 including VAT.

Annexe Floor - Having looked at different options for the Annexe Floor and finding that the original idea of having a loose-lay carpet which could be rolled up not practical because of the size required, it has been suggested the best option would be Carpet Tiles. Price including VAT, Labour, Adhesives = £1222.80.

It is suggested by Total Flooring (who resurfaced the Hall Floor) that we should use strips of Flotex Carpet, stapled onto the bottom of the raised seating, to prevent damage on the Hall Floor. Committee to discuss this further at the next meeting. GA to put onto Agenda for Dec.

Action: GA

It was also recommended that the piano wheels should be replaced with new rubber ones to ensure no damage occurs when the piano is moved around the Hall. JJ has ordered a new set. AM/JJ to try to do this otherwise Geoff Allen will when free.

Action: AM/JJ

Parking

As per short discussion at last meeting, GA showed the committee a plan of the Hall and surrounding area in order to consider further parking options. There is a possibility that a bid could be made for monies from the

Community Reinvestment Fund. GA asked for ideas from the Committee to discuss at December meeting. The Parish Council are happy to work with MVH on this as it will help to alleviate the parking problems currently being experienced by the Village. TL offered to speak to Andy Guard before the next meeting.

Action: All / TL

Any Other Business:

- Xmas Tree. An anonymous donation of £100 has been received for a Christmas Tree. GA asked for a volunteer to come forward to source tree and organise working party. TL to liaise with GA. Suggested this should be a 12' tree because of the wind problems. **Action: GA / TL**
- A donation of £216.58 has been received from the retiring collection of the funeral of the late Kirsten Pleass. Mike Pleass was very involved with the Hall for many years. GA to write to Mr Pleass, who has recently moved from Malborough to be with his family, to thank him for this generosity **Action: GA**
- GA is concerned about the lack of care by users/hirers of the Hall. After a recent wedding over 100 heavy duty staples were found around the hatch and on the pillar behind. Hirers have to know they cannot do this. The removal of the cleaner's cupboard door by KATS (which has, apparently, been going on for some years without any notification to MVH) meant that it has to be completely re-hung and an additional hinge added for strength. For large events such as weddings it is proposed that we should take a returnable deposit to cover possible damage.
- TL reported that there are 8 slates missing on New Pavilion roof which is KM's responsibility. GA to action MB. **Action: GA**
- MP asked if a letter had been received from Angela Thomas of Cumber regarding a hole in the fenceline which has prompted youngsters to create a den on the edge of the Wood. As nothing had been received MP offered to follow this up. GA had seen the den and, whilst the Access Path was being laid, asked for some of the cut material to be laid across the entrance onto the path to prevent unauthorised access. **Action: MP**

The meeting closed at 21.21 hrs. The next meeting will be on 14th December 2016