

MALBOROUGH VILLAGE HALL & PLAYING FIELDS ASSOCIATION

Minutes of the Management Committee Meeting Held at 7.30pm on Wednesday 8th March In the Annexe of Malborough Village Hall

Present:

Gail Allen (GA), Andy Morgan (AM), Jonathan Towne (JT), Duncan Pope (DP), Madge Bailey (MB), John Mahood (JM), Gill Boyce (GB) represented Malborough Parish Council

Apologies: Alan Purchase (AP), Jill Clarke (JC), John Jevans (JJ), Val Jevans (VJ), Margaret Pearse (MP)

The Minutes of the last Meeting. The Minutes were approved by the Committee and signed by the Chairman.
Proposer: Jonathan Towne **Seconder:** Andy Morgan

Matters Arising from the Minutes:

Gang Mower Base: AM agreed position of base with KM (away from pitches) although work cannot go ahead until the weather improves. **Action AM**

MVH Insurance. MVH & PFA is adequately covered for Public Liability at an indemnity limit of £5m and cover is also extended to include Property Owners Liability.

Fire Door Repair: Tony Lyle is planning to do most of the work on the fire doors to include the draught strips, surround and bottom strips as priced. The threshold work will be done to suit weather and bookings and will therefore liaise on this side of things.

Chairman's Report:

The Chairman informed the meeting that the current Treasurer (AP) would like to step down when a suitable replacement can be found. Duncan Pope (DP) agreed to consult with AP to see what time is involved in the work. JM agreed to take on post of Assistant Treasurer to work with DP leaving JJ free to be Sports Rep.

Treasurer's Report:

The current account balances are: Treasurers: £20,854.65, Reserve: £13,334.33 , Wood: £3,669.59, NSI: £4,522.09, Petty Cash: £23.17

AM to chase Gemma Rundle ref the MUFC outstanding amount following re-issue of an invoice

Secretary's Report:

Co-op Refurb / Pop Up Shop: GA reported that the Co-op Pop up Shop was damaged in the extremely windy conditions on the 25th/26th February. With a repair costing in the region of £4,500 and transportation costs involved, the Co-op decided that this was not economical and the shop would not be returning to Malborough. The new building work on the Co-op site is on schedule for opening on the 31st March. The newspapers are still being delivered and collected from the Annexe but, sadly, the Co-op would not take up our offer of selling these from the Shower Room.

Outdoor Gym Equipment: A company called Fresh Air Fitness has been successful in its tender to supply equipment. The funding has been sourced by Malborough Parish Council through the TAP Fund. There will be a total of 6 items of equipment with a bench. During the negotiations it had been hoped to include fencing along the top of the Collaton Road bank but this proved not to be possible. This should be sorted out as soon as we can clear the area - at the same time as clearing the land next to Robins Roost. GA showed the meeting the plan of equipment, as supplied by Fresh Air Fitness, however the intention is to encourage the installation company to move the positioning slightly to allow us to plant shrubs between. There will also be a fence at the car park end (1 metre in to allow for mowing) with a hedge planted behind.

Co-op Community Fund: £523.81 has been raised so far in this fund for MVH & PFA. A great help towards a whiteboard for the Annexe. A query was raised whether this would be WiFi enabled. This has to be a consideration to encourage groups currently going elsewhere.

Grass Cutting Tenders: These have now been submitted and assessed by GA, Debbie Ede and John Yeoman (for the Parish Council tender).

The meeting discussed the various tenders and made a decision on the MVH contract. The decision will be announced after the Parish Council meeting on the 15th March when the Council will approve the contractor to take on the grass cutting of the Play Area and General Areas as defined by their tender. Both contracts commence on the 1st April.

The fully serviced and repaired gang mowers are due back this Friday (10th).

Sports (Report by JJ read to meeting)

Tennis: Letters/emails have been sent out to tennis court members inviting them to renew their memberships from 1st March 2017 until 28th February 2018 at £40 per membership. So far 6 positive responses of which 4 have already paid. **(Post Meeting Note: the 2 further memberships have now been paid)**

Those who have let their memberships lapse have also been contacted to encourage renewal and a notice has gone out via Malborough in Touch in an attempt to find new participants.

As stated at the AGM posters/flyers will be put into hotels and camp sites advertising tennis and other facilities for hire. I.e. badminton, cricket pitch etc.

JJ has contacted a company called Tennis Court Contactors Ltd asking for a quote to re-paint the lines on the tennis courts and also to paint the actual surface of the courts in green.

The rough quotes have come back as follows :-

Chemically treat with moss and algae substance	£ 577.50
Clean porous macadam sports surface	£2194.50
Apply anti-slip Coating	£3927.00
Supply and install line markings	£ 580.00
Total (plus VAT)	£7279.00

This would appear to be somewhat prohibitive. If they just paint the white lines they still have to apply clean porous macadam otherwise cannot guarantee the white lining. Therefore cost would still be £2774.00 plus VAT. Possibly consider doing it ourselves – not possible with KM White Lining Machine, perhaps consult with Hall Floor contractors. Perhaps contact other Clubs? GA to contact line company who painted the orange lines outside the Hall.

Action: GA

Since the last meeting Kevin Yeoman has aerated the football pitches again.

MB suggested the possibility of Saturday morning footballers' siblings using the tennis courts (to play tennis rather than kick a football around in there) on a Saturday morning (9 - 11.30) from Easter to the Summer Holidays at a cost of, say £10 each. There were options considered as to how this could be controlled etc so needs further discussion but maybe bands to be issued for them to wear when on the courts. These to be handed out each time and returned at the end of the session. Anyone therefore could easily check whether or not they were a paid up member. Could be a worthwhile exercise to bring much needed money in? MB to discuss with KM.

Action: MB

Coin Meters: JJ has contacted Westwood Meters (kitchen coin meter) regarding the new £1 coins. The manufacturer is working on a solution for the meter to take the new coins and will advise in due course of their progress. (Notice to be put onto meter to state it will not accept new £1 coins, for the time being.) Coinmechs of Torquay (Hall Gas Meters) has gone out of business so note to be put onto this meter for the time being until the situation is resolved. AM reported that RDL Meters would be able to sort something out.

Booking Officer (Report by VJ read to meeting)

Following the Tee Wedding Reception last month, there is another Reception booked for September. The Friends of Salcombe Lifeboat function was very successful, approx 200 attended. The organiser, Tim Chandler has provisionally booked Dec 2nd for a Christmas Fayre, he is very impressed with the Hall and facilities, and would like to use it whenever possible. The Diabetic Clinic was well attended on the 2 mornings, so hopefully, they will use the Hall again. KATS are in from Thursday 23rd in the evening, for the following week, and GA and VJ will meet up with them beforehand to go through various points with them. Unfortunately, the KCC

fundraiser caused a few problems. Youngsters ran in and out of the Fire Escape Door of the Annexe creating muddy footmarks all over the new carpet and played football against the walls, leaving muddy marks on the walls and damage to 2 lights. In addition the Annexe keys were lost for a while but eventually were found in a rubbish sack in the Hall Bin. The hirers cleaned the carpet themselves with a carpet cleaner and will reimburse the Hall for the replacement lights. The meeting agreed that returnable deposits are considered to be an important part of hirings such as these. The Flower Club numbers have reduced and they are considering using the Annexe in future.

Outstanding debtors: VJ has contacted the NHS and Jenny Yoga to chase up outstanding payments. The PTFA outstanding amount has been resolved. Aqua Tidy is not responding to calls and, regrettably, a credit note will need to be issued.

Hall Parking

Various ideas were put to the meeting from different people. DP had produced a plan using photoshop which showed how his idea would look. The meeting discussed various ideas which DP hoped to be able to portray in a revised plan. Where the plan included part of the SHDC leased car park then discussions would need to take place with the Assets Manager of SHDC. GA informed the meeting that Nick Rowell had kindly offered the use of his digger to assist with the work. We need an architect to work with us on this project to be able to properly cost it out. We should have an overall plan which could be cut down into modules, depending on the amount of funding available.

In addition to the parking plans, GA suggested improvements to the pedestrian / disabled access around the Hall itself which could be considered with the project as a whole.

To generate a further couple of car parking spaces (and as part of the overall plan) it could be worth considering replacing the old cubs garage with a new building in a position more likely to be useful to hirers.

Village Fete – 10th June

GA reported that a number of volunteers had come forward and a number of have been agreed upon.

MB to consult KM re possible stall.

Action: MB

With football taking place during the early part of the morning, MB has suggested that it could be an idea to run things for the youngsters from about 10am. ?maybe a bouncy castle ?inflatable obstacle course ?swing boats ?Crazy Golf (JT to investigate this)

Action: JT

MB to check re Face Painting

Action: MB

Suggested timing for Main Fete – 11am to 4pm so that a lunchtime is covered.

Cubs Garage

It was agreed that we should go ahead with the shelving as per Geoff Allen's information sent out earlier in the month. This is needed regardless of whether it is for the old garage or a future replacement. **(Post meeting note – see Geoff's information sheet)**

Any Other Business:

GA has many requests for a post code for the Hall. Royal Mail will only supply one to a building if there is a Post Box available for use. It is suggested that the nearest postcode to the Hall on the Collaton Road could be used to guide people and if this was noted on the website then Google should pick it up.

Action: GA

The meeting closed at 21.30 hrs. The next meeting will be Wednesday 12th April at 7.30pm