

**Minutes of the Annual General Meeting
Held at 7.30pm on Wednesday February 8th 2017
In The Annexe**

Present: Andy Morgan (Chairman), Gail Allen (Secretary), John Jevans (Sports), Val Jevans (Booking Officer), Jonathan Towne (JT), Margaret Pearse (MP), Tony Lyle (TL), Ann Kendall (Parish Council)

The attendees were welcomed to the meeting by Chairman, Andy Morgan.

Apologies for Absence: Madge Bailey (KM Rep), Duncan Pope (MCC), John Mahood (JM), Jill Clarke (MAD)

Members of the public attending: Pat Barlow (KATS), Sally Harvey, Geoff Allen

Apologies from Members of the Public: Midge Henderson (SVRA), Gill Boyce (PC)

1. **The Minutes** of last year's AGM were circulated and agreed as a true record. They were signed by the Chairman. *Proposed:* Geoff Allen *Seconded:* Val Jevans

2. **Reports**

Chairman's Report – Andy Morgan

AM thanked the present committee members for all of their hard work and commitment throughout the previous year. Their efforts have enabled the smooth running of the hall and various other activities. Also thanked were the Parish council for their help and support and also members of the community. They all make a great contribution to the hall.

Over the past year there have been many achievements with many of the main ones being mentioned in the following reports. The achievements that get over-looked are the day to day running of this facility and the financial stability provided by the committee. The committee has focused on bringing the facilities to a good standard of repair and whilst this is ongoing the stage has been reached where focus can be on the improvements MVH would like to see whilst not forgetting the upkeep.

AM would like to see MVH & PFA consolidate the present users of the Hall and actively seek new users either by using the facilities we have in place or introducing new concepts. It is necessary to look at new areas to help sustain and improve what is on offer. New ideas are most welcome but new people are needed to drive these ideas by sourcing funding and to produce a plan of achieving them. The idea is usually the easy bit. How do we fund it? What is the market we trying to attract and will people use it? What return can we expect? How will it impact existing users? Is it sustainable? All of these questions need to be answered before we actually commit to do anything.

AM noted that some of the committee do quite a lot of work, some do less but all of their contributions are necessary and important to the end game. He is very proud to have been part of this year's team and what has been accomplished and look forward to working with them again in whatever capacity is required by them. AM also hopes that the working relationship currently existing between the Parish and MVH continues and develops.

AM is proud to say he lives in Malborough. Responses to this can be quite different – a holidaymaker may say this is the place with the shop or the village on the way to Salcombe. Those from the local area may say that it's the place with the Village Hall and describe the event they had been to. The Hall is a fantastic facility provided by the local community over the years and we are now responsible to sustain and improve it for the local and wider community.

Treasurer's Report (read by John Jevans in Alan Purchase's absence)

Treasurers Account: £20,900, **Reserve:** £13,334.33, **Wood:** £3,669.59, **NSI:** £ 4,522.09.

(The current bank figure includes payment of £2,014 for the painting of the main hall.)

The income for 2016 was fairly static - up by 1%. The major difference for the year was the number of large projects completed.

This resulted in a deficit for year to 31st December 2016 of £9,078 compared to a surplus in the previous year of £4,223. This deficit includes expenditure on New Heaters including flues and ceiling (£9,300), Annexe Carpet Tiles (£1,223), Entrance Matting (£583), Hall Floor Refurbishment (£4,560), Dishwasher and installation (£650) as well as other items of general maintenance. If you take this exceptional expenditure out of the deficit figure then we would have made a surplus of £7,238.

There were two items of expenditure not incurred this year, tree cutting (£1,635) and we received the precept from MPC (£2,100) which was put to the roof the previous year. Otherwise expenses were also fairly static, down 6% ignoring exceptional items.

This steady financial management allowed these projects to be completed whilst still maintaining sufficient working capital for future undertakings.

TL queried the lack of P & L Accounts available for the year end. GA stated that these had been circulated to the committee by AP early January. Unfortunately it would appear that not all of the committee were on the mailing list.

Geoff Allen asked if Trading Accounts rather than P & L Accounts could be produced which would therefore not reflect capital expenditure. It was suggested that perhaps a precis of the accounts could be presented to go into the Messenger to keep parishioners informed of the income and expenditure at the Hall?

Pat Barlow (KATS) told the meeting that they have an online Lloyds Account which has been set up with the facility to have a second signatory for the account management. It is suggested, as a Charity, this would be a good idea to pursue.

Secretary's Report – Gail Allen

GA reported that 2016 had been another busy year at the Hall.

In April new and efficient Main Hall heaters were installed

The Village Fete is only run every other year so 2016 was the year of the Scarecrow Trail, which is run jointly by All Saints Church, Malborough and MVH & PFA. Another successful event, albeit a lot of hard work for the organisers, raising £1800 which was split between the two organisations.

2017 is Malborough's Village Fete – to be held on 10th June.

Over the Summer period a team of volunteers removed the old carpet in the Annexe and painted the walls and woodwork, replaced the old curtain rails with curtain poles and also hung new curtains.

Hirers found the vinyl tiles rather cold and noisy so an investment was made in carpet tiles to improve the situation.

Discussion and a Drop in Meeting in the Hall about the installation of a Devon Air Ambulance Night Time Landing Light on the edge of the playing fields also took place during the Summer. Salcombe Rotary very kindly contributed 50% of the installation cost from Salcombe Crabfest 2016 profits with the remainder being funded by monies given to the Devon Air Ambulance by the Government's Libor Fund. The light was installed in December and finally commissioned and officially switched on in early February 2017.

In September and October, requests were made by two different residents bordering MVH land to each purchase a small parcel of land adjacent to their properties. After several meetings and various discussions, it was decided that such sales would set a precedent for further sales and it was decided not to progress these requests.

After much consultation and thought, a Village Access Path was finally set up in October, thanks to funding from the TAP Fund. This gives access to the Cycle Track, via the perimeter of the field and wood, from Cumber Close entrance. As the path is fenced, it is possible to take dogs through MVH land using this path.

The donation of a large quantity of cream crockery in October for MVH enabled the removal of the yellow and blue Woods Ware cups, saucers and plates. A home is now sought for this.

The Hall Floor was refurbished and the Badminton lines re-drawn in October. The contractor did an excellent job in returning the beautiful maple floor to its former glory. On their recommendation, heavy duty entrance matting was fitted to both the Main Hall Entrance and Annexe lobby rather than the coconut matting which previously existed.

With the prospect of a lack of sufficient volunteers to make the running of Bonfire Night 2016 safe, a decision was taken to cancel the forthcoming event. This was not taken lightly and the Committee certainly received a lot of unnecessary unpleasant comments because of this decision.

To further improve the inside of the Hall, Dave Rundle painted the walls and woodwork. This was done over the Christmas period and New Year giving a much cleaner and brighter effect. With the Cubs Garage no longer used by the Cubs, there is space to store the Hall plastic chairs and, once the last of the unwanted kit in the garage has been disposed of, shelving can be fitted to give better use of the space.

Whilst the Co-op is being refurbished, MVH is working with the contractors to aid them where possible. A tea station and facilities for the Pop-up Shop staff have been provided in the Hall Shower Room and also space for their contractors' vehicles in the Hall Car Park.

MVH & PFA is now working with the Parish Council on the installation of outdoor gym equipment on MVH land from funding sourced by the Parish Council with installation currently planned for the end of March.

MVH & PFA were put forward for the Co-op Community Fund in October along with two other charities – Saltstone Caring and KM. A pot of money is built up whenever Co-op members use their membership cards having selected the charity they prefer. MVH has been asked to submit an application for the next round of funding starting in April which GA has done.

The grass cutting of the Playing Fields and land surrounding the Hall is currently out to tender with a new contract due to start on the 1st April.

MVH & PFA is looking at providing additional parking at the Hall to cope with demand at weekends when there is football training / matches and also larger events such as Weddings, Theatrical Productions etc.

(VJ passed on comment from Ann Marie of the Tuesday evening Badminton Group saying that the Hall and Floor look good.)

Sports Report – John Jevans

JJ expressed his thanks to KM Football Club for the work that they undertook during the year on the playing fields:- repairs to the New Pavilion, installation of an outdoor tap for boot cleaning, painting of goal mouths, clearing of the areas adjacent to the New Pavilion, erection of a practice goal to try to minimize the impact of training in the main goal areas. New safety nets to replace the cricket nets were erected for the start of the 2016/17 season. Some work still needed to be done in the practice goal mouth with either an astro or all weather surface. Discussions with KM will continue this year as to the best way to achieve this objective.

After the wet winter of 2015/16 resulting in quite a few postponements of matches MVH took steps to restore the pitches to a decent playing condition with the assistance of Jonathan Hawtin (Malborough Garden Services). Aeration of the pitches was carried out by Kevin Yeoman and it is hoped that this work will be repeated this year.

8 annual tennis memberships were renewed in 2016 with renewal extended in 2017 to 1st March. Membership rates will remain at £40 for the year. Tennis courts were fairly well used in 2016 although there is competition from Kingsbridge and Thurlestone courts (who have Clubs). It was noted that Kingsbridge Tennis Club advertised for new members in the February edition of the Messenger. Posters will be delivered out to the camp sites in due course in an attempt to lure holidaymakers. It is planned to repaint the white lines in the spring. ***(Geoff Allen suggested it might be worth looking at the car park lining at the same time as this has now almost worn away.)***

Junior Tennis Coaching Sessions were held on Sunday mornings with Patrick Parfitt and were better attended than previously. It hoped to have more children involved in 2017. Some children from Malborough School have recently attended a tennis session and tournament in Kingsbridge which may encourage them to come and get some additional coaching on Sunday mornings in Malborough. The cost of £1 per child for an hour's coaching, with equipment provided, is really good value. The

courts have also been used in the last month or so by Patrick in co-operation with the school. An enquiry was received in 2016 from Will Wood of Willpower Fitness for an "Iron Man" event but in the end the event was held in Willpower's gym. This may be an annual event but it would be necessary to have more notice in future to have better discussion about the possible event. Moonraker's practice cage was dismantled by the Cricket Club with a plan to reinstate it for the 2017 cricket season. Unfortunately, at the moment it is not known whether Moonraker's will be playing this year having had 8 games cancelled by opposition clubs in 2016 out of a scheduled 15. In 2017 they will be invoiced on a game by game basis in the hope that they will manage to play some games this season.

(TL reported that Kevin Yeoman had been dealing with the mole problem on the field.)

(TL felt it was good to have the junior tennis training as this would encourage further use of the courts in the future.) Accessibility to keys is important.

(TL suggested perhaps a practice Golf Net could be useful. Geoff Allen suggested this could be advertised to holidaymakers with MP suggesting a Crazy Golf Course.)

Booking Officer Report – Val Jevans

Another good year for bookings, considering 2 weeks were 'lost' due to new heating being installed and resurfacing the floor.

There were 2 Wedding Receptions, and another booked for this year. Unfortunately, no bookings from QUBA but NRI Fabrics of Churchstow, hire the Hall for at least 2 days 3 or 4 times a year.

Another new booking was for a tribute band - 'The Four Seasons' - who have also booked for this year. The blood donor sessions continue, and have been persuaded to book Thursdays or Friday to cause the least inconvenience to other hirers. The BBC returned to hire the car park while filming 'The Coroner', and are quietly confident there will be a new series this year. There have been plenty of children's parties throughout the year, and also bookings for events in the evenings. The year started with Zumba, Baby Ballet and Judo, but unfortunately, they have petered out. However, we now have Pilates and 2 classes for Yoga, both offering different techniques.

MVH is extremely grateful to the regular hirers, MAD, KATS, Silverhill WI, Salcombe and Malborough Flower Club, both Badminton Groups, Malborough School, (including Pre-school and PTFA), Salcombe View Residents Association, both Horticultural Societies and our new regulars Jenny and Donna (Yoga) and Franny (Pilates). Thank you also to the Parish Council who have booked the Hall and Annexe for various Village meetings.

(Geoff Allen asked VJ if she had comparative income for 2015 and 2016. GA noted that this information is in the P & L Accounts.)

Wood Report – Tony Lyle

The Village Access Path has been well received by the plentiful walkers and dog owners. It is a bit cut up at the moment but this will be sorted as time goes on. There seems to be very little sign of dog mess. The school continue to use the wood regularly as a useful and valued facility for encouraging outdoor activity and the children seem to really enjoy themselves there. The trees will be thinned out appropriately later this year to give them more space to spread themselves.

(Sally Harvey commented that the Path was a lovely feature – great to walk with the dog and see into the wood.)

Hall & Playing Fields Structure – Tony Lyle

All emergency double doors need some attention. Renovations would cost around £400 and decoration £1,000. This includes a new threshold on the doors opposite the entrance and draught stripping most of them. A quote from Avon Windows for replacement of the doors onto the car park, opposite the entrance seemed pretty prohibitive. TL suggests a maintenance allowance be set aside each year for work such as this so that the cost is spread over 3 or 4 years to keep the doors in a sound condition. The cost of replacement would be in the region of £10,000.

Base and cover for Gang Mowers:

This has been recommended by Shinnars Bridge who carry out maintenance of the gangs. Cost between £100 and £300 depending on what is put in place.

Old Pavilion:

One side needs replacing and other areas renovating. This houses the electric mains so needs fairly urgent attention. Estimated cost now would be £400.

New Pavilion:

Just a few slates need replacing – 8 at the last count – this is KM's responsibility but if not dealt with then MVH could action repair and invoice KM.

Wish List if funds can be found:

Car Parking: This has been the main cause of problems with our neighbours and clients. We may need to extend the existing facilities using areas not normally being used. It would make sense to use all available areas in a similar way to the existing overflow car park with a bit of landscaping. Current overflow works well .

Solar Panels:

Though not essential, our roof is ideally situated to take solar pv panels. This would require grant funding as the FIT payments are no longer an incentive.

3. Open Forum

Pat Barlow of KATS described problem re parking at their last production. Member of the audience had parked in Collaton Road in an area where there were cars on both sides thus preventing a tractor and trailer from getting through. Query re yellow lines on Collaton Road – AK explained that these on both sides of the road will not happen.

Sally Harvey expressed her thanks from the staff of the Pop Up Shop for the facilities provided in the Hall.

Pat Barlow asked if anyone knew of a local garage to rent in which to store their props. GA had heard of one on Cumber Close and will try to find out details.

AK, on behalf of Parish Council, expressed their thanks for carpet in the Annexe.

At this stage the Chairmanship of the meeting was handed over to Ann Kendall.

4. Nominations for Committee

There were no additional nominations for the Committee and those Committee Members remaining standing for re-election were as follows:

Alan Purchase

Andy Morgan

Gail Allen

John Jevans

Val Jevans

John Mahood

Jonathan Towne

All of the above were elected.

Proposed: Geoff Allen

Seconded: Tony Lyle

The following agreed to re-stand and were appointed to represent their organisations:

Jill Clarke (MAD)

Duncan Pope (Cricket Club)

Madge Bailey (KM)

Margaret Pearse (SVRA)

A representative from the Parish Council will attend monthly meetings in rotation

Proposed: Sally Harvey

Seconded: Ann Kendall

The AGM closed at 20.31hrs and was followed by a meeting of the new committee.